

# NOTICE AND AGENDA

January 3, 2017

The only time we should look back to yesterday is to look at the positive things that were accomplished to encourage us to do better things today and tomorrow.  
- Stevie Wonder

Notice is hereby given that the Roosevelt City Council will hold its regular meeting on Tuesday, January 6, 2017, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m. The agenda will be as follows:

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1. Roll Call	
2. Pledge of Allegiance	
3. Minutes	
4. Appointments and Hearings from Public	
5:30 p.m. Welcome	
5:32 p.m. Minutes.....	1-4
5:35 p.m. Stonegate Sewer Rate Discussion	
5:40 p.m. Stonegate Annexation Discussion	
5:50 p.m. 2017 Administration, Department Heads, and Board Appointment Consent Ratification	
6:00 p.m. CDBG First Public Hearing - Projects for CDBG Funding	
6:15 p.m. Annual Open Public Meetings Training	
5. Purchase Orders and Quarterly Financial Review	
6. Reports from Standing Committees	
A. Parks & Recreation – Albert Foster and Dustin White	
B. Capital Projects – Joe Burdick and Aaron Weight	
C. Finance and Audit – Vaun Ryan and Troy E. Rohrer	
D. UBIC, Red Mud Run – Aaron Weight	
E. Beautification, Cleanup, Basin Arts Council – Dustin White	
F. Economic Development, Planning and Zoning – Joe Burdick	
G. Chamber of Commerce, Emergency Management – Troy E. Rohrer	
H. UBAOG, Mosquito Abatement – Vaun Ryan	
I. Airport – Albert Foster	
7. Standing Agenda Items	
A. Strategic Planning	
B. Pending Discussion Items (discussed previously, but final action has not been taken)	
a. Airport Minimum Standards - TBD	
b. Airport Board Appointments – March	
c. Chapter by Chapter detail review of city code - TBD	
d. Establish an interfaith council – February 7 meeting	
8. Report from City Manager	
9. Closed Session (as needed)	
10. Adjournment	

Further information can be obtained by contacting Carolyn Wilcken at (435) 722-5001. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Carolyn Wilcken at 255 South State Street, Roosevelt, Utah, 84066 at least three days prior to the hearing to be attended.

## MINUTES OF A REGULAR MEETING

December 6, 2016

The meeting was called to order at 4:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Joe Burdick, Justin White, and Troy E. Rohrer present. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director John Zilles, Hal Huff, Brenda Fisher, Nathan Hall, David Taylor, Mark Kettle, Mary Kettle, David Kettle, Karalee Kettle, Brett Kettle, Sam Kettle, Marlene Kettle, JR Bird, and Vince Riley present.

### **CLOSED SESSION**

A motion was made by Councilman Aaron Weight to go into a closed session to discuss litigation and then convene back into a regular city council meeting. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

Opening prayer was given by Troy Rohrer.

### **MINUTES**

A motion was made by Councilman Dustin White to approve the minutes of the regular meeting of November 15, 2016, as presented. Motion was seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

### **DAVID & EVAH TAYLOR – APPLICATION FOR PRIVATE DRIVE**

David Taylor came before Council to request that the access to their property be approved as a private drive and not require paving as stipulated in our current ordinances. The Taylor's are building their home on top of the hill and in order to access their property, they need a driveway through private property for which they have already acquired an easement. Their drive is already completed except for base material and there are no other homes being constructed in the area. After review and discussion, a motion was made by Councilman Aaron Weight to accept the recommendation of Planning and Zoning and accept the designation of a private driveway and approve the request not to require paving off an already paved access point. Motion seconded by Councilman Dustin White. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

**K & K SANITATION ANNUAL REPORT**

Mark Kettle came before Council and expressed appreciation to Roosevelt City for the working relationship they've had with us over the years. He stated they are going into their 40<sup>th</sup> year of business.

**SANITATION RATE INCREASE REQUEST**

K & K Sanitation came before Council seeking a rate increase as allowed in their contract, to cover increased costs. Duchesne County has increased the fee for using the Blue Bench landfill. City Manager Ryan Snow stated the proposed rate increase is \$2.00 per the first can to be paid to K & K to cover the increased landfill costs. After review and discussion, a motion was made by Councilman Aaron Weight to authorize extending the contract for another three years as allowed in the contract and raising the cost of a first residential trashcan by \$2.00 and a percentage increase for other services. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

**WILDLAND FIRE INSURANCE PROGRAM PARTICIPATION**

Utah State has created a wildland fire protection insurance plan. Part of this plan's goal is to increase efforts in taking fire prevention measures. The formula the State used to determine the amount of Roosevelt's premium amount includes the size of Roosevelt as well as determining the risk factors. With these factors, it has been determined that the cost charged to Roosevelt City if Roosevelt chooses to participate would be \$4,105. Another factor is that while they have determined our annual cost at \$4,105, this can be mitigated by taking prevention measures and deducting the value of these measures from the premium amount. The premium covers expenses incurred if we have to use State resources to fight wildland fires. After review and discussion, a motion was made by Councilman Joe Burdick to authorize participation in this program. Motion seconded by Councilman Dustin White. Those voting Aye were, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Albert Foster voted Nay. Motion carried.

**PUBLIC HEARING – ORDINANCE 2016-407 CORRECT SECTIONS OF CODE TO REFLECT DUTIES AND RESPONSIBILITIES OF THE CITY**

Mayor Ryan stated that this is a public hearing to receive comments from the public regarding Ordinance 2016-407, an ordinance to correct certain sections of the code to reflect duties and responsibilities of the City. It was explained that this is a result of a legal review of our ordinances and the recommended changes made by our codification legal counsel. Mayor Ryan then invited comments from the public. There were no comments from the public. After review and discussion, a motion was made by Councilman Aaron Weight to approve Ordinance 2016-407. Motion seconded by Councilman Joe Burdick. Those voting Aye were, Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

**PUBLIC HEARING – ORDINANCE 2016-408 AN ORDINANCE RELATING TO APPEAL PERIODS**

Mayor Ryan stated that this is a public hearing to receive comments from the public regarding Ordinance 2016-408, an ordinance relating to the appeal periods. It was explained that this is a result of a legal review of our ordinances and the recommended changes made by our codification legal counsel. This will make all appeal periods consistent at 14 days from a decision being made. There were no comments from the public. After review and discussion, a motion was made by Councilman Dustin White to approve Ordinance 2016-408. Motion seconded by Councilman Joe Burdick. Those voting Aye were, Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried.

**RURAL COMMUNITY CONSULTANTS –STRATEGIC PLANNING PROGRESS PRESENTATION**

Due to weather conditions, Mike was unable to get here for the meeting. City Manager Ryan Snow received a text giving an update on the work Rural Community Consultants have made on the strategic planning process.

**GOLF COURSE COSTS AND RATES DISCUSSION**

City Manager Ryan Snow presented Council with an analysis of the revenue and expenses for the golf course. In this analysis, Council was shown how much the golf course has been subsidized for a number of years. Ryan reported on the decrease in expenses that have been accomplished by the city and stated that there isn't too much more that can be done to reduce these expenses. For the purpose of analysis, Council was shown how much rates would have to increase if the goal was to break even. Council advised that marketing strategies be developed to increase the number of season passes being purchased before we consider raising rates.

**SEWER RATE DISCUSSION**

City Manager Ryan Snow presented Council with an analysis of revenue and expenses for the sewer rates. At the current revenue level, we are not covering the expenses. In order to bring the revenue more in line with expenses, it will require an increase of \$5.75 per residential sewer connection. Rates would also be increased by percentage in any other areas of sewer service. Council discussed the possibility of needing to increase this rate even further if Roosevelt were to expand their service area. After discussion, a motion was made by Councilman Dustin White to authorize increasing the sewer rate by \$5.75 per month for single family dwellings. Motion seconded by Councilman Joe Burdick. Those voting Aye are Dustin White, Joe Burdick and Troy Rohrer. Those voting Nay are Aaron Weight and Albert Foster. Motion carried.

**PURCHASE ORDERS**

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron

Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

71873 Horrocks Engineers	\$18,599.00
Moon Lake Electric	<u>11,885.98</u>
<b>TOTAL</b>	<b><u>\$30484.98</u></b>

**COUNCIL REPORTS**

- A. Parks & Recreation – Albert Foster and Dustin White
- B. Capital Projects – Joe Burdick and Aaron Weight
- C. Finance and Audit – Vaun Ryan and Troy E. Rohrer
- D. UBIC, Red Mud Run – Aaron Weight
- E. Beautification, Cleanup, Basin Arts Council – Dustin White
- F. Economic Development, Planning and Zoning – Joe Burdick
- G. Chamber of Commerce, Emergency Management – Troy E. Rohrer
- H. UBAOG, Mosquito Abatement – Vaun Ryan
- I. Airport – Albert Foster, Albert reported that the de-icing shed at the airport.

A motion was made by Councilman Aaron Weight to adjourn the meeting. Motion seconded by Councilman Dustin White. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

Meeting adjourned at 7:55 p.m.

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Vaun D. Ryan, Mayor

ATTEST:

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Carolyn Wilcken, Recorder