

NOTICE AND AGENDA

February 6, 2018

One of the best ways to persuade others is with your ears – by listening to others. - Dean Rusk

Notice is hereby given that the Roosevelt City Council will hold its regular Council Meeting on Tuesday, February 6, 2018, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m.

The agenda will be as follows:

- 1. Call to Order Page
- 2. Roll Call
- 3. Opening Ceremony *(Prayer and Pledge of Allegiance)*
- 4. Minutes..... 1-5
- 5. Public Comment Period *(The comment period is limited to 15 minutes. Any person wishing to comment shall limit their comments to three (3) minutes. Any person wishing to comment during the comment period shall request recognition by the Mayor. Upon recognition, the citizen shall approach the front and state his/her name and address for the record. All comments shall be directed to the Mayor or entire Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate with the Mayor, City Council or City Staff; however, the Mayor, City Council or City Staff may respond within the 15-minute period. During this time, citizens may address the Council on any subject.)*
- 6. Public Hearings (as needed)
- 7. Appointments
 - A. Roosevelt Housing Authority Board Appointment – Rebecca Pitman
 - B. Planning and Zoning Appointment/Re-appointment Discussion
 - C. Mike Stengel – Roosevelt 50 Flags of Freedom Memorial Fund..... 6
- 8. Purchase Orders and Quarterly Financial Review
- 9. Reports from Standing Committees
- 10. Report from City Manager
- 11. Standing Agenda Items
 - A. Pending Discussion Items (discussed previously, but final action not yet taken)
 - 1. Chapter by chapter detail review of city code
- 12. Closed Session (as needed)
- 13. Adjourn

MINUTES OF A REGULAR COUNCIL MEETING

January 23, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird present. Mayor Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer Brenda Fisher, Hal Huff, Ryan Clayburn, Vaun D. Ryan, Steven Timothy, Austin Murray, Richard Taggart, Jody Swasey, Connor Pippert, Daniel Mauchley, Dickson Taylor, Joe Arnold, Wendy Arnold, Carter Arnold, Cindy Warren, and Kelly Kenningston present.

Opening prayer was given by David Labrum.

MINUTES

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of January 2, 2018, as presented. Motion was seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

PUBLIC COMMENT PERIOD

There were no public comments but Mayor Bird recognized the scouts in attendance at the meeting.

IN-CITY WATER CONNECTION REQUEST

Joe Arnold, representing Western Chemical, came before Council to request a 4" water connection. The property is located within the Johnson Water District boundaries but within Roosevelt City limits. It was stated that Johnson Water is unable to furnish them the pressure they need at this time. This location is at 2766 West 2000 South in the Industrial Park area. Western Chemical does currently have a Johnson Water connection they are using at this location but it isn't adequate for their expanded needs. They also have a Roosevelt City connection they are using at this location. A motion was made by Councilman David Labrum to postpone this issue while negotiations are worked out between Roosevelt City and Johnson Water. Mr. Arnold stated that although he doesn't need it at this time, he wants to be able to put in the infrastructure since it is most cost effective while construction is currently being done at that location. There was not second to the motion. Councilman Aaron Weight made a motion to allow installation of the pipe but not install the meter until negotiations are complete. Motion seconded by David Labrum. Motion carried unanimously. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Joe Burdick made a motion to amend the motion to limit the time period to one year to finalize the

negotiations with Johnson Water. Motion seconded by Aaron Weight. Motion carried unanimously. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird.

GOLF COURSE FOOD SERVICE LEASE AGREEMENT

The food service contract for the golf course has expired so Roosevelt City advertised fo those interested in providing this service at the golf course. There was one response. Council reviewed the proposed agreement to provide food service by Leslie and Jamie Brown. They have previously provided this service at the golf course. The City Attorney has reviewed the contract. After review and discussion, a motion was made by Councilman Dustin White to approve entering into a contract with Leslie and Jamie Brown to provide food service at the Golf Course. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

OPEN PUBLIC MEETING TRAINING

As required by state law, City Recorder Carolyn Wilcken provided the annual training on open public meetings. She presented a video by Utah League of Cities and Towns attorney David Church.

TRAINING BY CITY ATTORNEY

As the city attorney is ill, this training is postponed.

COUNCIL REASSIGNMENTS

Mayor Bird has made council assignments to the various committees and areas within the city as follows:

- | | |
|--|-------------------------------|
| Parks & Rec - | David Labrum and Dustin White |
| Capital Projects - | Joe Burdick and Aaron Weight |
| Finance & Audit - | Jr Bird and David Baird |
| UBIC - | Aaron Weight |
| Redmud Run - | Aaron Weight |
| Beautification & Cleanup - | David Baird and David Labrum |
| Basin Arts Council - | Dustin White |
| Economic Development/Chamber of Commerce - | Joe Burdick and JR Bird |
| Planning & Zoning - | Dustin White |
| RBA - | David Labrum |
| Emergency Management Fire/Police - | David Baird |
| Uinta Basin Association of Governments - | JR Bird |
| Mosquito Abatement - | To be determined |
| Airport - | JR Bird and Joe Burdick |
| Legislative Policy Committee - | David Labrum and JR Bird |
| Johnson Water - | David Labrum and Dustin White |

COMMUNITY IMPACT BOARD CAPITAL IMPROVEMENT PROJECTS

City Manager Ryan Snow went over the current CIB Capital Improvement Projects lists both for the one-year and the two-to five-year list with Council. After review and discussion, a motion was made by Councilman David Labrum to approve these lists as presented. Motion seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

COMMUNITY IMPACT BOARD 800 SOUTH AND STATE STREET GRANT APPLICATION

City Manager Ryan Snow explained that this application is due February 2nd. After review and discussion, a motion was made by Councilman Aaron Weight to approve the grant application to the CIB to fund improvements to 800 South and State Street. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

JOINT HIGHWAY COMMISSION GRANT APPLICATION

City Manager Ryan Snow explained that State Street is the only street that qualifies for grant funding from the Joint Highway Commission. We have an application ready to present that covers from the "Welcome to Roosevelt" area down to State Street. After review and discussion, a motion was made by Councilman Joe Burdick to approve the grant application to the Joint Highway Commission. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

RESOLUTION 2018-284 COUNCIL RULES OF ORDER AND PROCEDURE - UPDATE

Council reviewed an updated Council Rules of Order and Procedure. The main change is adding parameters for a public comment period at the beginning of each meeting to give the public a chance to address Council if they haven't been put on the agenda. However, no action can be taken. Their concern could be added to the next Council agenda if it was needed. After review and discussion, a motion was made by Councilman Aaron Weight to approve Resolution 2018-284 on Council Rules of Order and Procedure. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

COUNCIL REVIEW OF TITLE 5 OF THE ROOSEVELT MUNICIPAL CODE

This section deals with business licensing. City Manager Ryan Snow stated that there are a number of items within the Roosevelt code that mirror State code and so it isn't necessary to duplicate State code within City code. There are also a number of changes that need to be made to the process to reflect the way we are handling business licensing now. Ryan went over the changes and corrections he recommends. Ryan stated that he would like to review the first 16 pages of Title 5. After review and discussion, a motion was made by Councilman Aaron Weight to approve the recommended changes through pages 1 to 16 of Title 5 of the Roosevelt

Municipal Code. Motion seconded by Councilman Joe Burdick. Motion carried unanimously. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

PURCHASE ORDERS

A motion was made by Councilman David Labrum to approve the following purchase orders. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

74393	Water Well Services	\$ 28,681.20
74573	Duchesne Co. Water Conservancy	23,344.71
74702	Condie Construction Co.	190,808.26
74487	Stewart’s Ace Hardware	11,461.24
74708	Condie Construction Co.	148,021.09
74709	Duchesne Co. Water Conservancy	198,000.00
74707	Staker Parsons dba Burdick Paving	368,921.09
74707	Staker Parsons dba Burdick Paving	91,033.85
74707	Staker Parsons dba Burdick Paving	99,323.21
	Ascent Aviation Group, Inc.	25,220.00
	United Healthcare Group	36,320.23
	Health Equity	12,501.96
	Visa Credit Card	2,650.06
	Moon Lake Electric	12,789.69
	Wolfcom Enterprises	<u>10,002.98</u>
	TOTAL	<u>\$1,259,080.15</u>

COUNCIL REPORTS

- A. Parks & Recreation –Dustin White
- B. Capital Projects – Joe Burdick and Aaron Weight
- C. Finance and Audit –
- D. UBIC, Red Mud Run – Aaron Weight
- E. Beautification, Cleanup, Basin Arts Council – Dustin White reported that Kim Hales has resigned as Chairperson of the Basin Arts Council. The Interfaith Council is looking for projects.
- F. Economic Development, Planning and Zoning – Joe Burdick
- G. Chamber of Commerce, Emergency Management –
- H. UBAOG, Mosquito Abatement –
- I. Airport –

CITY MANAGER REPORT

Ryan Snow reported there are currently four crews working on the Stonegate project. Ryan also mentioned that AP&P will probably be moving and the space they are currently leasing from Roosevelt City would be available for another entity.

JOHNSON WATER NEGOTIATIONS

Mayor Bird reported that he believes we are making progress resolving the concerns between Johnson Water and Roosevelt City. Johnson Water has given us the details of a proposed agreement that had been worked several years ago. Mayor Bird also feels that all alternatives for both entities need to be fully reviewed before a final agreement can be reached.

A motion was made by Councilman Dustin White to adjourn the meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

Roddy I. "JR" Bird, Mayor

ATTEST:

Carolyn Wilcken, Recorder

COUNCIL APPOINTMENT/DISCUSSION FORM

Placement on Council agenda requires completed form

NAME:		DATE:
PHONE #:	EMAIL:	
NAME OF INDIVIDUAL(S) OR GROUP TO APPEAR BEFORE COUNCIL:		
NATURE OF REQUEST: <i>(Include applicable details such as location, current use, desired use, timetable, including sufficient detail for council to make informed decision.)</i>		
<input type="checkbox"/> Will this involve city funding? Please estimate amount \$_____		
<input type="checkbox"/> Public hearing required		
<input type="checkbox"/> Approved by Planning and Zoning (if required)		
List any city personal who reviewed your request and explain outcome or attach a separate sheet: <i>(i.e. City Manager, Finance Director, City Recorder, Public Works Director, Aquatics Center Manager, Park Manager, Recreation Manager, Cemetery Sexton, Golf Course Manager)</i>		
CITY PERSONNEL COMMENTS (if any):		
Signature: _____		

Carolyn Wilcken

From: Mike Stengel - Century 21 Everest Realty <mike.stengel@c21everestrealty.com>
Sent: Tuesday, January 30, 2018 3:11 PM
To: Carolyn Wilcken
Subject: Roosevelt Veterans Memorial Committee and 50 flags of freedom fund

I've been a resident of Roosevelt City for nearly 6 years. During this time I have never seen the 50 flags of freedom fly. There is a memorial stone in the Roosevelt cemetery that says that the 50 flags that surround the cemetery are for the veterans, but the flags do not fly on holidays, and have not flown during a service members funeral. In fact, many trees have grown into the flag poles and the trees are not maintained as to give enough clearance for the flags to fly, honoring our commitment to veterans on the stone engraved at the cemetery. We can do more for our veterans in Roosevelt.

I have questions for the Mayor and City Council:

1. Does the city have the 50 flags referenced on the stone of the current memorial?
2. When the memorial stone and flag poles were erected, did the city commit to maintain the flag poles and flags?
 - a. If not, then who?
 - b. If so, then why has this memorial been overlooked, underfunded, or under maintained?
 - c. Would the city please come to the meeting with the last city meeting minutes regarding this memorial, along with action items from that meeting.

I would like to propose the following:

1. Situated on the North side of the Cemetery is a parking lot which has sufficient room for a memorial that can be erected which can be used to honor our military veterans which have given so much to our community and our country. I'd like to propose that this location be set aside as a future site for a Roosevelt Veterans memorial, to be funded by city, private and local business donations.
2. Form a veterans memorial committee with its mission of identifying the following:
 - a. Working with veteran organizations in the selection of new memorial
 - b. Initial costs and annual maintenance associated with building a memorial
 - c. Organizing local fundraising support
 - d. Maintaining the existing 50 flags of freedom and ongoing fundraising activities for the memorial with non-profit organizations
3. Proposed funding sources
 - a. Family and business donations for flag poles, which cover flags being raised during holidays, veteran funerals, and special occasions (declared by the city council).
 - b. City Funds
 - c. Local business donations
 - d. Government grants
 - e. Veteran Association Grants

I have many family and friends that are veterans. My father retired after 22 years in the US Navy. We owe so much to our veterans. I ask for your support in forming the Roosevelt Veterans Memorial Committee, supporting our current 50 flags of freedom memorial, as well as making this new memorial something our community and veterans will be proud of. I appreciate your support.

Mike Stengel
Residential and Commercial Real Estate Sales Agent

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