

NOTICE AND AGENDA

March 6, 2018

Whether or not you reach your goals in life depends entirely on how well you prepare for them and how badly you want them. - Ronald McNair, Astronaut

Notice is hereby given that the Roosevelt City Council will hold its regular Council Meeting on Tuesday, March 6, 2018, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m.

The agenda will be as follows:

- 1. Call to Order Page
- 2. Roll Call
- 3. Opening Ceremony *(Prayer and Pledge of Allegiance)*
- 4. Minutes..... 1-3
- 5. Public Comment Period *(The comment period is limited to 15 minutes. Any person wishing to comment shall limit their comments to three (3) minutes. Any person wishing to comment during the comment period shall request recognition by the Mayor. Upon recognition, the citizen shall approach the front and state his/her name and address for the record. All comments shall be directed to the Mayor or entire Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate with the Mayor, City Council or City Staff; however, the Mayor, City Council or City Staff may respond within the 15-minute period. During this time, citizens may address the Council on any subject.)*
- 6. Public Hearings (as needed)
- 7. Appointments
 - A. Business Incentives Discussion
 - B. Grant Charles – Council Legal Training
- 8. Purchase Orders and Quarterly Financial Review
- 9. Reports from Standing Committees
- 10. Report from City Manager
- 11. Standing Agenda Items
 - A. Pending Discussion Items (discussed previously, but final action not yet taken)
 - 1. Chapter by chapter detail review of city code
- 12. Closed Session (as needed)
- 13. Adjourn

MINUTES OF A REGULAR COUNCIL MEETING

February 20, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird present. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer Brenda Fisher, Accounts Receivable Technician Randy Robb, Hal Huff, and Ryan Clayburn, Matten Neilsen, Stetson Batty, Cody Ardsgard, Robert Grosland, Troy D. Ostler, Kelly Ash, Clarrisa Lundstrom, Cary Leighton, Brady Arnold, Thomas Kimball, and Eric Major present.

Opening prayer was given by David Baird.

MINUTES

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of February 6, 2018, as presented. Motion was seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

PUBLIC COMMENT PERIOD

Mayor JR Bird stated that this time period has been set aside for public comments not addressed on the agenda.

Hal Huff - 450 East 800 South – Mr. Huff expressed concern with traffic on 800 South especially at times of school beginning and school ending.

PUBLIC HEARING – COMMUNITY IMPACT BOARD APPLICATION – 800 SOUTH STATE STREET

Mayor JR Bird stated that this was a public hearing to receive public input regarding an application for funding from the CIB Board for improvements to 800 South State Street. This project includes new water and sewer lines and storm water drainage along with asphalt for 800 South from State Street to 500 East. It also includes the drainage in State Street, road widening, and safety measures. In addition, the project will include various improvements in the north and east area of the city. We have gone after various other funding sources for help on this project after having spent the past few years saving for the project. We currently have \$1M in City funds going into the project as well as \$273K from Community Development Block Grant, \$335K from Federal Highway Administration, \$1.6M from Utah Department of Transportation/Joint Highway Commission Small Urban Technical Subcommittee. We are looking for \$1.4M from the Community Impact Board as

a grant since the city is already putting in a significant amount of cash. This amounts to just under 30% from CIB. Due to the needed construction on State Street and other areas, much of the City's portion of the project has already been expended.

HOUSING AUTHORITY BOARD RE-APPOINTMENT – RYAN CLAYBURN

Mayor JR Bird stated that Ryan Clayburn has been serving on the Housing Authority Board and his term expired one year ago. However, Ryan has continued to serve and has expressed a willingness to accept another term. After discussion, a motion was made by Councilman David Labrum to re-appoint Ryan Clayburn to serve another term on the Housing Authority Board. Motion seconded by Councilman Aaron Weight. City Recorder Carolyn Wilcken proceeded to administer the oath of office to Ryan Clayburn for an additional 4-year term to the Housing Authority Board.

CONDITIONAL USE PERMIT – LITTLE DREAMCATCHERS DAYCARE

Clarissa Lundstrom has requested a Conditional Use Permit to operate Little Dreamcatchers Daycare located at 435 West 150 North. She has appeared before Planning and Zoning because she wants to have more children than our ordinance allows and it requires special conditions. Planning and Zoning approved her application. After review and discussion, a motion was made Councilman Aaron Weight to approve this conditional use permit. Motion seconded by Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

MASTER SITE PLAN – TC's ICE CREAM AND SODA SHACK

Thomas Kimbell appeared before Council seeking approval of a master site plan for TC's Ice Cream and Soda Shack. The location of this business is 913 East 200 North. After review and discussion, a motion was made by Councilman Aaron Weight to approve this Master Site Plan. Motion seconded by Councilman David Labrum. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

TRAFFIC CONTROL EVALUATION – AREVA ROAD & CLUB HOUSE DR.

A traffic control study has been done by Horrocks Engineers on Areva Road and Club House Drive. The evaluation has shown that a three-way stop should replace the single stop sign that is currently in place. Kelly Ash of Horrocks Engineers came before Council to go over the traffic report and answer any questions. Mr. Ash stated that they followed the federal and state traffic guidelines. After review and discussion, a motion was made by Councilman Aaron Weight to accept the recommendation of the Engineers and put in a three-way stop. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

PURCHASE ORDERS

A motion was made by Councilman David Labrum to approve the following purchase orders. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

74722 Staker & Parson, dba Burdick Materials	\$147,340.25
74723 Staker & Parson, dba Burdick Materials	15,147.27
73393 Cricul-Air Corp	10,489.07
74725 Duchesne County Water Conservancy Dist.	25,288.47
74834 Condie Construction Co.	369,723.72
United Healthcare Group	40,027.27
Visa Credit Card Jan 2018	<u>5,638.45</u>
TOTAL	<u>\$613,654.50</u>

STANDING COMMITTEE REPORTS

David Labrum reported on the Johnson Water issue and the meeting he attended. Joe Burdick, reported on the Stonegate project progress.

CITY MANAGER REPORT

Ryan Snow reported that we are getting close to the end of the Stonegate project. Burger King is getting ready to begin construction. We are working with East Elementary to put in sidewalks around the school. We are working on grants for fire safety equipment. We have been approved for a JHC grant for State Street from 800 South to 300 South. Ryan reported that he had traveled to Salt Lake to oppose a bill that would add a significant burden in reporting on water use. This bill has been held. The City now has a newsletter. The city has been approached about incentives that could be considered for new business.

A motion was made by Councilman Aaron Weight to adjourn the meeting. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

Meeting adjourned at 7:00 p.m.

Roddy I. Bird Jr., Mayor

ATTEST:

Carolyn Wilcken, Recorder