

NOTICE AND AGENDA

June 19, 2018

It is not enough to do good;  
one must do it the right way.  
- John Morley

Notice is hereby given that the Roosevelt City Council will hold its regular Council Meeting on Tuesday, June 19, 2018, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m.

The agenda will be as follows:

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| 1. Call to Order   | <u>Page</u> |
| 2. Roll Call   |             |
| 3. Opening Ceremony <i>(Prayer and Pledge of Allegiance)</i>   |             |
| 4. Minutes.....  | 1-4         |
| 5. Public Comment Period <i>(The comment period is limited to 15 minutes. Any person wishing to comment shall limit their comments to three (3) minutes. Any person wishing to comment during the comment period shall request recognition by the Mayor. Upon recognition, the citizen shall approach the front and state his/her name and address for the record. All comments shall be directed to the Mayor or entire Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate with the Mayor, City Council or City Staff; however, the Mayor, City Council or City Staff may respond within the 15-minute period. During this time, citizens may address the Council on any subject.)</i> |             |
| 6. Public Hearings (as needed)   |             |
| 7. Appointments  |             |
| A. 800 South Sewer Project – Contract Award  |             |
| B. Community Reinvestment Process Presentation by Rob Sant w/ Lewis & Young (about 20 Minutes)   |             |
| C. Merchant McIntyre Introduction - Resource Inventory Discussion  |             |
| D. EDC Utah Economic Development Presentation  |             |
| E. DCWCD Sandwash Water Discussion   |             |
| F. Gun Range Discussion  |             |
| 8. Purchase Orders and Quarterly Financial Review  |             |
| 9. Reports from Standing Committees  |             |
| 10. Report from City Manager   |             |
| 11. Standing Agenda Items  |             |
| A. Pending Discussion Items <i>(discussed previously, but final action not yet taken)</i>  |             |
| 1. Chapter by chapter detail review of city code   |             |
| 12. Closed Session (as needed)   |             |
| 13. Adjourn  |             |

## MINUTES OF A REGULAR COUNCIL MEETING

June 5, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Joe Burdick, Dustin White, David Labrum, and David Baird present. Aaron Weight, was excused. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer LeeNichole Marret, Accounts Receivable Technician Randy Robb, Hal Huff, Troy Ostler, John Barrus, Doug Folsom, Rex Huber, Deborah Emery, Mark Kettle, Mary Kettle, Brett Kettle, and Clyde Watkins present.

Opening prayer was given by Carolyn Wilcken.

### **MINUTES**

A motion was made by Councilman Dustin White to approve the minutes of the regular meeting of May15, 2018, as presented. Motion was seconded by Councilman David Baird. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **PUBLIC COMMENT PERIOD**

There were no comments.

### **PUBLIC HEARING – ORD. 2018-418 FY 2018-19 FINAL BUDGET**

Mayor Bird stated that this is a public hearing on Ord. 2018-418 FY 2018-19 Final Budget. Mayor Bird asked if there were any comments or questions from the public. There were no comments from the public. After review and discussion, a motion was made by Councilman Dustin White to approve Ord. 2018-418 FY 2018-19 Final Budget. Motion seconded by Councilman David Baird. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **PUBLIC HEARING – FY 2017-18 BUDGET RE-OPEN**

Mayor Bird stated that this is a public hearing to re-open the FY 2017-18 budget. Mayor Bird asked if there were any comments or questions from the public. There were no comments from the public. Finance Director John Zilles pointed out several items that need to be adjusted with this re-open. After review and discussion, a motion was made by Councilman Joe Burdick to approve the adjustments needed in the FY 2017-19 budget. Motion seconded by Councilman David Labrum. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**K & K SANITATION**

Mark Kettle from K & K Sanitation came before Council to report on this year's spring cleanup campaign. It was reported that 86 ton of trash was removed, with 287 vehicles going to the landfill. The billing amount is \$5,300.00, but K & K would like to donate this amount back to Roosevelt City and suggested that it be used for fireworks.

**TAP AWARD PRESENTATION**

Doug Fulsom from the Utah Local Government's Trust, Roosevelt's liability insurance carrier, came to Council to present a TAP (Trust Accountability Plan) award. This is awarded based on the City's claims record. Mr. Fulsom stated that Roosevelt City has improved their risk management and indicated that Roosevelt has been very active in improving their safety record and efforts.

**MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION 2018-285**

Each year Roosevelt City is required by the State of Utah to update the Municipal Wastewater Planning Program for Roosevelt. After review and discussion, a motion was made by Councilman David Labrum to adopt Resolution 2018-285, Municipal Wastewater Planning Program. Motion seconded by Councilman Dustin White. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**PTIF ACCOUNT – PUBLIC ENTITY RESOLUTION**

Utah State requires a resolution that designates the individuals that are authorized to manage the PTIF account. After review and discussion, a motion was made by Councilman David Baird to authorize City Manager Ryan Snow and Finance Director/Assistant City Manager John Zilles as the City designees to manage the Roosevelt PTIF account and add the Mayor as an additional designee. Motion seconded by Councilman David Labrum. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**BAIL COMMISSIONER APPOINTMENTS**

It is recommended that Roosevelt appoint Police officers to act as bail commissioners for Duchesne County. This will enable the officers to receipt in bail monies instead of having to transport individuals to the jail in Duchesne. This saves time, travel and money. After review and discussion, a motion was made by Councilman David Labrum to appoint certain Roosevelt City police officers as bail commissioners. Motion seconded by Councilman Joe Burdick. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**800 SOUTH CDBG PROJECT AWARD**

This is the second time this project has gone out to bid. The first bids came in too high over the engineers estimates. This time the bid was within acceptable limits. The acceptable bid was received from Hube's Construction in the amount of \$266,369.56. After review and discussion,

a motion was made by Councilman David Labrum to award the 800 South CDBG Project to Hube's Construction. Motion seconded by Councilman David Baird. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **JOHNSON WATER AGREEMENT DISCUSSION**

Mayor Bird reported on the proposed agreement with Johnson Water that came about after a number of meetings between Roosevelt City and Johnson Water. After review and discussion, a motion was made by Councilman Dustin White to approve the framework that was presented by Mayor Bird and that will be used to draft a final agreement. Motion seconded by Councilman David Labrum. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **DCWCD WATER SUPPLY AGREEMENT DISCUSSION**

Mayor Bird explained that Roosevelt City had signed an agreement with Duchesne County Water Conservancy District to purchase 1,000 acre feet of water from Starvation Reservoir which included flexibility in the timing to access the water. However, DCWCD has discovered they cannot provide water under the terms of the agreement that was signed because they do not have adequate water rights. To comply with the terms of the agreement would require them to purchase additional water shares which would significantly increase the costs to all the entities that purchase water from them. Consequently, they have requested that we sign a new agreement that reflects these changes. After discussion, a motion was made by Councilman David Labrum to allow staff to draw up a new agreement to reduce and narrow the amount of water Roosevelt will purchase from DCWCD. Motion seconded by Councilman Dustin White. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **PURCHASE ORDERS**

A motion was made by Councilman Joe Burdick to approve the following purchase orders. Motion seconded by Councilman David Baird. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

75317	Strata Networks	\$ 40,000.00
75311	Jones & DeMille Engineering	37,570.00
75268	Ag Equipment	10,900.00
75503	Mountainland Supply Co.	17,696.06
75319	Condie Construction Co.	484,732.20
	K & K Sanitation	67,650.00
	Moon Lake Electric	13,818.20
	United Health Group	<u>36,298.58</u>

**TOTAL**      **\$708,665.04**

**STANDING COMMITTEE REPORTS**

Councilman David Labrum reported that the Basin Arts Council has been disbanded. It was discussed that the arts council might be integrated into a function of the City. Councilman Joe Burdick reported that the paving is in process for the Stonegate project and this project should be finished in two weeks.

**CITY MANAGER REPORT**

Ryan Snow reported that we are trying to complete as many projects as possible in this fiscal year and should be able to finish the majority of the projects. Ryan stated that there is an issue with sexting at the high school and the matter is being reviewed by our police department and city attorney.

A motion was made by Councilman Dustin White to adjourn the meeting. Motion seconded by Councilman David Baird. Those voting Aye were Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

Meeting adjourned at 7:40 p.m.

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Roddy I. Bird Jr., Mayor

ATTEST:

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Carolyn Wilcken, Recorder