

NOTICE AND AGENDA

June 27, 2017

We find comfort among those who agree with us – growth among those who don't. - Frank A.Clark

Notice is hereby given that the Roosevelt City Council will hold its regular Council Meeting on Tuesday, June 20, 2017, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m. The agenda will be as follows:

1. Roll Call	<u>Page</u>
2. Pledge of Allegiance	
3. Minutes	
4. Appointments and Hearings from Public	
5:30 p.m. Welcome	
5:32 p.m. Minutes.....	1-3
5:35 p.m. Roosevelt Survey Winner Award	
5:37 p.m. Darren Snow – Out-of-city Water Connection Request - Cove Point.....	4
5:39 p.m. Bret Miller – Out-of-city Water Connection Request – 910 N 1900 W.....	5
5:40 p.m. Planning and Zoning Board Member Appointments	
5:41 p.m. Roosevelt City Housing Authority Appointment	
5:42 p.m. Review and Approve Engineering SOQ's	
5:50 p.m. Review Engineering SOQ's for Hancock Cove Sewer Line	
5:55 p.m. Sewer Bond Parameters Resolution No. 2017-280 – A resolution authorizing not more than \$2,000,000 taxable sewer revenue bonds, in one or more series, for sewer system improvements; fixing the maximum principal amount, maturity, interest rate, and discount; providing for the publication of a notice of public hearing and bonds to be issued; providing for the running of a contest period; and related matters.	
5. Purchase Orders and Quarterly financial Review	
6. Reports from Standing Committees	
A. Parks & Recreation – Albert Foster and Dustin White	
B. Capital Projects – Joe Burdick and Aaron Weight	
C. Finance and Audit – Vaun Ryan and Troy E Rohrer	
D. UBIC, Red Mud Run – Aaron Weight	
E. Beautification, Cleanup, Basin Arts Council – Dustin White	
F. Economic Development, Planning and Zoning – Joe Burdick	
G. Chamber of Commerce, Emergency Management – Troy E. Rohrer	
H. UBAOG, Mosquito Abatement – Vaun Ryan	
I. Airport – Albert Foster	
7. Report from City Manager	
8. Standing Agenda Items	
A. Pending Discussion Items (discussed previously, but final action not yet taken)	
1. Chapter by chapter detail review of city code	
9. Closed Session (as needed)	
10. Adjournment	

MINUTES OF A REGULAR COUNCIL MEETING

June 6, 2017

The meeting was called to order at 5:30 p.m. by Mayor Vaun D. Ryan.

A roll call was taken which showed council members Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer present. Mayor Ryan stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director John Zilles, Hal Huff, Brenda Fisher, Mike Harmston, Terry Buxton, Diane Buxton, Jennifer Farnsworth, Sam Farnsworth, Troy Ostler, Lyn Snow, Jeremy Maycock, and Dickson Taylor present.

Opening prayer was given by Carolyn Wilcken.

MINUTES

A motion was made by Councilman Joe Burdick to approve the minutes of the regular meeting of May 16, 2017, as presented. Motion was seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

CONDITIONAL USE PERMIT – BASIN KIDDIE CLUBHOUSE

Jennifer Farnsworth came before Council seeking a conditional use permit to increase the number of children she may care for in her home daycare service to 16, which is more than our ordinance allows without a conditional use permit. She has received a permit from the State of Utah for the increased number. Her home business is located at 405 North 400 East. After review and discussion, a motion was made by Councilman Troy Rohrer to grant this conditional use permit. Motion seconded by Councilman Joe Burdick. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

LOT LINE ADJUSTMENT – 89 WEST 975 SOUTH

Mike Harmston came before Council seeking a lot line adjustment for his property located at 89 West 975 South. He is combining two lots into one. After discussion, a motion was made by Councilman Aaron Weight to grant this lot line adjustment. Motion seconded by Councilman Dustin White. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

LOT LINE ADJUSTMENT – 1059 WEST 200 NORTH

Terry Buxton came before Council seeking a lot line adjustment for his property located at 1059 West 200 North. This involves two lots and they will be changing the property line between them.

After review and discussion, a motion was made by Councilman Aaron Weight to grant this lot line adjustment. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion was carried unanimously.

HANCOCK COVE (STONEGATE) SEWER PROJECT FUNDING ACCEPTANCE (DEQ, CIB)

City Manager Ryan Snow reported that Roosevelt has received funding from both the Department of Environmental Quality and Community Impact Board and is asking if Council is prepared to accept these funding packages. Ryan also reported that even though the funding between these two entities fell short of the anticipated costs, other entities have pledged to help fund this project. After discussion, a motion was made by Councilman Aaron Weight to approve the funding as presented from DEQ and CIB. Motion seconded by Councilman Troy Rohrer. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

HANCOCK COVE (STONEGATE) SEWER PROJECT ENGINEERING CONTRACT APPROVAL

City Manager Ryan Snow explained how much work Horrocks Engineering has put in to help us determine what is needed for this sewer project. Byron Colton from Horrocks Engineers explained why the engineering costs are higher than usual on this contract. It was explained that this is due to all the Federal environmental requirements entailed with this project. The City has a process that needs to be followed which requires advertising for bids for engineering services for this project.

STATE STREET WIDENING AND STORM DRAIN IMPROVEMENT PROJECT AWARD

Troy Ostler from Civco Engineering explained the project for the State Street Widening and Storm Drain Improvement Project. The bidding process has been completed. There were two bids submitted. Low bid came in at \$2,604,248.70 from Burdick Materials. After discussion, a motion was made by Councilman Aaron Weight to award the bid to Burdick Materials and approve using lightweight chips. Motion seconded by Councilman Albert Foster. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

CONSIDERATION OF WITHDRAWAL OF AREA WITHIN JOHNSON WATER DISTRICT PURSUANT TO UTAH STATE CODE TITLE 17B, CHAPTER 1, PART 5

Council reviewed a letter drafted by our attorney which will begin the process of withdrawing property from the Johnson Water District area. City attorney Grant Charles explained a number of ways this can be accomplished. Councilman Aaron Weight asked if Johnson Water had met with us since the last council meeting. Mayor Ryan explained that he had met with Johnson's Board. The scope of the withdrawal discussed by Council included our potential annexation area, the area within Johnson Water District, or the area adjusted to fit hydraulics. After discussion, a motion was made by Councilman Dustin White to continue the withdrawal process. Motion seconded by Councilman Troy Rohrer. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

PURCHASE ORDERS

A motion was made by Councilman Dustin White to approve the following purchase orders. Motion seconded by Councilman Aaron Weight. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

72352 Strata/J. Brothers Trucking	\$ 40,000.00
Moon Lake Electric	13,932.18
K & K Sanitation	<u>65,074.13</u>

TOTAL \$119,006.31

COUNCIL REPORTS

- A. Parks & Recreation – Albert Foster and Dustin White – Albert reported on the progress of the bike track at Constitution Park.
- B. Capital Projects – Joe Burdick and Aaron Weight – Joe reported that the State Street project is proceeding.
- C. Finance and Audit – Vaun Ryan and Troy E. Rohrer
- D. UBIC, Red Mud Run – Aaron Weight – Aaron reported that the Red Mud Run committee met yesterday and they appreciate all the help from the City.
- E. Beautification, Cleanup, Basin Arts Council – Dustin White – Dustin reported that the flowers have been placed and we receive positive comments from the public.
- F. Economic Development, Planning and Zoning – Joe Burdick
- G. Chamber of Commerce, Emergency Management – Troy E. Rohrer
- H. UBAOG, Mosquito Abatement – Vaun Ryan
- I. Airport – Albert Foster

CITY MANAGER REPORT

Ryan Snow reported that water should begin being withdrawn from the sewer farm out of the South sewer pond by the end of the month.

A motion was made by Councilman Aaron Weight to adjourn the meeting. Motion seconded by Councilman Dustin White. Those voting Aye were Albert Foster, Aaron Weight, Joe Burdick, Dustin White, and Troy E. Rohrer. Motion carried unanimously.

Meeting adjourned at 6:50 p.m.

Vaun D. Ryan, Mayor

ATTEST:

Carolyn Wilcken, Recorder

**ROOSEVELT CITY
APPLICATION TO PURCHASE
COUNTY WATER CONNECTION**

Part I: This application must be filled out and submitted 10 days prior to the City Council Agenda Deadline

Today's Date: June 20 2017 Email: candd utah@gmail.com

Your Name: Darren Snow Contact #: 823-0612

Name of individual that will be attending the scheduled appointment with the Roosevelt City Council Members:

Darren Snow Contact #: 823-0612

PART II: County Connection – Property plat is required

A. Which county do you want to purchase this connection? Duchesne Uintah
Purpose of this connection: Residence Livestock Other(explain) _____

B. If this connection is to be installed in a subdivision, is this an existing subdivision with homes already occupied?

YES Subdivision Name: _____ Lot #: _____

NO This is for a new subdivision and there are 8 lots in this subdivision

Subdivision Name: Cove point Lot #: 4

Physical Street Address: _____

Is a right of way for you to go across another property owner's property needed for the waterline to be installed? NO YES
If "yes" then before this application can be approved, a copy of the agreement will need to be attached this application.

Part IV: Water Impact Fee: \$5,000.00

Size of water meter to be installed ¾" 1" 1 ½" 2"

1. Additional Fees to be included: \$700.00 **Connection Fee** for parts and labor if City does the installation including the meter box. However, there may be additional amount for parts purchased if required.
 \$200.00 **Inspection Fee** if a contractor does the connection to the City's main line. The City will provide the meter and radio

- I understand when approval is given to purchase the county water connection; I have 90 days in which this connection must be paid for and water meter box installed. The water meter must be installed by the City and activated before the 90 days. Otherwise, this approval is void and I will then need to submit a new application and do this process again.
- It is your responsibility to contact Roosevelt City Recorder 435-725-7203 to confirm when the appointment is to meet with the City Council members.

Signature of Applicant: [Signature] Dated: 6-20-17

OFFICE USE ONLY

The Waterline Department has reviewed and approved this connection request: YES NO

If No-Reason why: _____

CITY EMPLOYEE: [Signature] DATED: 6-21-17

Date scheduled to meet with the City Council Members: 6/27/17 Time: 5:37

Date in which the City Council Members approved the application: _____

**ROOSEVELT CITY
APPLICATION TO PURCHASE
COUNTY WATER CONNECTION**

Part I: This application must be filled out and submitted 10 days prior to the City Council Agenda Deadline

Today's Date: JUNE 14, 2017 Email: BMAN_USA@YAHOO.COM

Your Name: BRET MILLER Contact #: 801-404-2570

Name of individual that will be attending the scheduled appointment with the Roosevelt City Council Members:

BRET MILLER Contact #: 801-404-2570

PART II: County Connection -- Property plat is required

A. Which county do you want to purchase this connection? Duchesne Uintah
Purpose of this connection: Residence Livestock Other(explain) _____

B. If this connection is to be installed in a subdivision, is this an existing subdivision with homes already occupied?

YES Subdivision Name: _____ Lot #: 5A

NO This is for a new subdivision and there are _____ lots in this subdivision

Subdivision Name: _____ Lot #: _____

Physical Street Address: 910 N 1900 W ROOSEVELT

Is a right of way for you to go across another property owner's property needed for the waterline to be installed? NO YES
If "yes" then before this application can be approved, a copy of the agreement will need to be attached this application.

Part IV: Water Impact Fee: \$5,000.00

Size of water meter to be installed 3/4" 1" 1 1/2" 2"

1. Additional Fees to be included: _____ \$700.00 **Connection Fee** for parts and labor if City does the installation including the meter box. However, there may be additional amount for parts purchased if required.
_____ \$200.00 **Inspection Fee** if a contractor does the connection to the City's main line. The City will provide the meter and radio

- I understand when approval is given to purchase the county water connection, I have 90 days in which this connection must be paid for and water meter box installed. The water meter must be installed by the City and activated before the 90 days. Otherwise, this approval is void and I will then need to submit a new application and do this process again.
- It is your responsibility to contact Roosevelt City Recorder 435-725-7203 to confirm when the appointment is to meet with the City Council members.

Signature of Applicant: Bret Miller Dated: 6/14/17

OFFICE USE ONLY

The Waterline Department has reviewed and approved this connection request: YES NO

If No-Reason why: _____

CITY EMPLOYEE: Paul F. Chason DATED: 6-19-17

Date scheduled to meet with the City Council Members: 6/27/17 Time: 5:39

Date in which the City Council Members approved the application: _____