

NOTICE AND AGENDA

October 2, 2018

Failures are like skinned knees – painful, but superficial.
- H. Ross Perot

Notice is hereby given that the Roosevelt City Council will hold its regular Council Meeting on Tuesday, October 2, 2018, at the Roosevelt Municipal Building, 255 South State Street, Roosevelt, Utah, which meeting shall begin promptly at 5:30 p.m.

The agenda will be as follows:

1. Call to Order	<u>Page</u>
2. Roll Call	
3. Opening Ceremony (<i>Prayer and Pledge of Allegiance</i>)	
4. Minutes.....	1-3
5. Public Comment Period (<i>The comment period is limited to 15 minutes. Any person wishing to comment shall limit their comments to three (3) minutes. Any person wishing to comment during the comment period shall request recognition by the Mayor. Upon recognition, the citizen shall approach the front and state his/her name and address for the record. All comments shall be directed to the Mayor or entire Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate with the Mayor, City Council or City Staff; however, the Mayor, City Council or City Staff may respond within the 15-minute period. During this time, citizens may address the Council on any subject.</i>)	
6. Public Hearings (as needed)	
7. Appointments	
A. Out-of-city Water Connection Request – Dan Karren.....	4
B. Boundary Line Adjustment – Luke Wilkerson – 169 W 100 S/145 S 200 W.....	5-6
C. Main Street Revitalization Discussion, EFG Consulting	
8. Purchase Orders and Quarterly Financial Review	
9. Reports from Standing Committees	
10. Report from City Manager	
11. Standing Agenda Items	
A. Pending Discussion Items (<i>discussed previously, but final action not yet taken</i>)	
1. Chapter by chapter detail review of city code	
12. Closed Session (as needed)	
13. Adjourn	

Further information can be obtained by contacting Carolyn Wilcken at (435) 722-5001 or (435) 725-7203. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Carolyn Wilcken at 255 South State Street, Roosevelt, Utah, 84066, at least three days prior to the hearing to be attended.

MINUTES OF A REGULAR COUNCIL MEETING

September 18, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird present. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer LeeNichole Marret, Accounts Receivable Technician Randy Robb, Hal Huff, Troy Ostler, John Barrus, Lisa DeLeon, Madison Bullock, and Derek Dunsmore.

Opening prayer was given by Aaron Weight.

MINUTES

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of August 21, 2018, as presented. Motion was seconded by Councilman Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

PUBLIC COMMENT PERIOD

Derek Dunsmore brought up a concern with sewer odor at his home. The home is located at 881 West Gates Drive. He stated that his neighbors are also experiencing the problem. Derek acknowledged that Roosevelt's Maintenance Department has worked on the problem by installing charcoal filters, but with no long-term solution.

RESOLUTION 2018-289 – AMENDING SECTIONS OF THE FINAL BOND RESOLUTION

After review and discussion, a motion was made by Councilman Dustin White to approve Resolution 2018-289, a resolution amending Sections 3.4 and 3.5 of the Final Bond Resolution dated August 7, 2018, to reduce the reserve account with respect to the \$160,000 Excise Tax Road Revenue Bonds, Series 2018, for road improvements, and related improvements; and related matters. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

500 SOUTH CURB, GUTTER, AND SIDEWALK PROJECT AWARD

Troy Ostler, engineer on this project, reported that the engineers estimate was \$269,000. However, the bids received were \$409,000 and \$416,000. This is a UDOT project. Mr. Ostler

explained that one reason for the increased bid may be due to the late construction season. Also, the increase would be covered through CIB funding, but Roosevelt would have to commit to paying the increased amount then getting reimbursed from CIB. After review and discussion, a motion was made by Councilman David Labrum to reject all bids and put this project off until spring which would require the project to be rebid. Motion seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

EXTRA MILE DAY PROCLAMATION

The purpose for Extra Mile Day was explained, which is to acknowledge those individuals that volunteer in the community. After review, a motion was made by Councilman Dustin White to approve the Mayor signing the Extra Mile Day Proclamation for November 1, 2018. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

PURCHASE ORDERS

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

76063 Jared West	\$ 10,300.00
75731 Intermountain Golf Cars, Inc.	16,945.00
76068 Maverick Contractors	14,450.25
76075 Maverick Contractors	11,187.75
76262 Maverick Contractors	14,854.25
76261 Staker & Parsons/dba Burdick Material	109,950.34
76064 Hube's Construction	36,844.42
76065 Hube's Construction	72,614.01
75364 JUB Engineers	12,777.28
76251 Ut. Local Governments Trust	32,972.70
76256 Duchesne County Water Conservancy	26,945.04
76051 Civco Engineering	11,628.00
Hube's Construction	15,490.00
Hube's Construction	12,355.00
K & K Sanitation	66,534.73
Moon Lake Electric	20,640.45
Sunrise Title	<u>91,000.00</u>
TOTAL	<u>\$577,959.22</u>

STANDING COMMITTEE REPORTS

Mayor Bird stated that the Economic Development letters were sent out and we have been receiving responses. Their first meeting will be in November.

CITY MANAGER REPORT

Ryan Snow reported on the trip to Washington, D.C. and working on funding for projects. Ryan reported on attending the Utah League of Cities and Towns Conference last week. Progress is being made on reviewing the City Code in order to make updates and corrections to the code. Secondary water will be off the end of this month which is earlier than last year because of the drought conditions.

A motion was made by Councilman Joe Burdick to adjourn the meeting. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

Meeting adjourned at 6:30 p.m.

Roddy I. Bird Jr., Mayor

ATTEST:

Carolyn Wilcken, Recorder

**ROOSEVELT CITY
APPLICATION TO PURCHASE
COUNTY WATER CONNECTION**

Today's Date: 9-18-13 Email: fire@ubta.net.com
Your Name: Dan Kernen Contact #: 435-823-5045
Mailing Address: P.O. Box 188
City: Roosevelt State: MT Zip Code: 84066

PART II: County Connection – Property plat is required

- A. Which county do you want to purchase this connection? Duchesne Uintah
Purpose of this connection: Residence Livestock Other (explain) _____
- B. Is this connection is to be installed in a subdivision, is this an existing subdivision with homes already occupied?
 YES Subdivision Name: _____ Lot #: _____
 NO
- C. Physical Street Address: 2250 W 1165 N.

Is a right of way for you to go across another property owner's property needed for the waterline to be installed? NO YES
If "yes" then before this application can be approved, a copy of the agreement will need to be attached this application.

Part IV: Water Connection Fee: \$5,000.00

Size of water meter to be installed 3/4" 1" 1 1/2" 2"

1. Additional Fees to be included: \$700.00 **Connection Fee** for parts and labor if City does the installation including the meter box. However, there may be additional amount for parts purchased if required.
 \$200.00 **Inspection Fee** if a contractor does the connection to the City's main line. The City will provide the meter and radio

I understand when approval is given to purchase the county water connection; I have 90 days in which this connection must be paid for and water meter box installed. The water meter must be installed by the City and activated before the 90 days. Otherwise, this approval is void and I will then need to submit a new application and do this process again.

Signature of Applicant: [Signature] Dated: 9-18-13

OFFICE USE ONLY

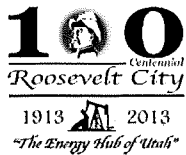
The Waterline Department has reviewed and approved this connection request; YES NO

If No-Reason why: _____

Waterline Director Approval: _____ DATED: _____

Additional Approval made by: _____

DATED: _____



ROOSEVELT CITY CORPORATION
 255 South State Street
 Roosevelt, UT 84066
 (435) 722-5001

All applications must be submitted 10 days prior to a Planning & Zoning meeting
 Plans and plats must be approved no later than Friday prior to the scheduled meeting

FAX: 435-722-5001

PLANNING AND ZONING APPLICATION

TYPE OF REQUEST AND FEES: (Check one)

- Application for reimbursement of public improvements - 100.00
 - Hearing office appeal - 150.00
 - Hearing Officer Variance request - 150.00
 - Infrastructure reimbursement agreement - 100.00
 - Lot line adjustment/Property boundary adjustment - 75.00
 - Manufactured home park - 250.00 plus per home pad - 10.00
 - Master site plan - 150.00 Over 1 acre 75.00 per acre
 - Ordinance/general plan amendment
 - Planned Residential Unit Development (PRUD) - 250.00 Plus per dwelling unit - 10.00
 - Conditional Use Permit Fee: 200.00
 - Subdivision preliminary plat - 250.00
 - Subdivision, minor - 250.00
 - Subdivision vacation/amendment - 200.00
 - Time Extension - 100.00
 - Zoning map amendment (rezone) - 250.00
 - Subdivision final plat - 150.00 Plus per lot - 25.00
- Signed plat must be sent electronically to the Zoning Director, djohnson@rooseveltcity.com no later than Friday prior to the meeting

Troy Gadd in behalf of Luke Wilkerson

INFORMATION:

Date application submitted: 9/5/18 Contact #: 435-979-3446 (Troy)
435-823-6612 (Luke)
 Applicant's Name: Luke Wilkerson Email: troy@jonesanddemille.com
 Mailing Address: 177 W. 100 S. City: Roosevelt State: UT Zip: 84066
 Project Name: Luke Wilkerson Boundary Line Adjustment Survey ^{149 W 100 S} _{145 S. 200W}
 Tax I.D. Number on property: 00-0001-6182 Zoning of Subject Property: _____
 Area of Property: 0.247 Acre before / 0.174 Acre after
 Nature of Request: Adjust Boundary line to newly established line. (see plat)
 Current Land Use: Vacant Residential Commercial Professional

Explanation if necessary: _____

PROPERTY OWNER(S) NAME: Luke Wilkerson
 (if not the same as applicant) (Current Title Holder as shown on County Records)

MAILING ADDRESS: 177 West 100 South
 CITY: Roosevelt STATE: Utah ZIP: 84066
 CONTACT #: 435-823-6612 EMAIL: lukew510@gmail.com

SIGNATURE: _____ DATED: _____

IT IS YOUR RESPONSIBILITY TO CONTACT THE CITY RECORDER (435)-725-7203 FOR YOUR APPOINTMENT TIME)

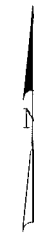
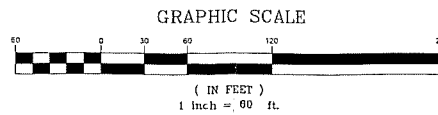
OFFICE USE ONLY: Fee Paid: 9/5/18 \$75.00 Date Paid: 9/5/18

Planning and Zoning Director Review: Dean E Johnson Dated: 9/5/2018
 Planning and Zoning Hearing Date: _____ Appointment Time: _____

Luke Wilkerson Boundary Line Adjustment Survey

Located in Block 5, Plat "B", Roosevelt City Survey
 Roosevelt City, Duchesne County, Utah
 2018

- LEGEND**
- SURVEYED BOUNDARY LINE
 - - - PREVIOUS SURVEYED BOUNDARY LINE
 - - - ROOSEVELT CITY SURVEY CENTERLINE
 - - - BLOCK LINE
 - - - DEED LINE
 - - - EXISTING CONCRETE (AS NOTED)
 - - - EXISTING FENCE
 - SET REBAR WITH PLASTIC CAP STAMPED JONES & DEMILLE ENG. UNLESS OTHERWISE NOTED
 - △ FOUND SURVEY MONUMENT AS NOTED
 - ⊕ FOUND SECTION CORNER AS NOTED
 - ⊕ FOUND QUARTER SECTION CORNER AS NOTED



DEED DESCRIPTIONS

TAX PARCEL NUMBER 00-0001-6182 (R-0306-0001)
 FOUND ON A CORRECTIVE SPECIAL WARRANTY DEED ON RECORD AT THE DUCHESNE COUNTY RECORDERS OFFICE AS ENTRY NUMBER 477834, BOOK A-725 PAGE 100 - 102.

PART OF LOT 14, 15 AND 16, BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY, ACCORDING TO THE OFFICIAL PLAT ON FILE IN THE OFFICE OF THE RECORDER, DUCHESNE COUNTY, UTAH, AND BEING FURTHER DESCRIBED AS FOLLOWS:
 BEGINNING 66 FEET EAST OF THE NORTHWEST CORNER OF BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY, AND RUNNING THENCE SOUTH 125 FEET; THENCE EAST 24 FEET; THENCE SOUTH 25 FEET; THENCE EAST 50 FEET; THENCE NORTH 25 FEET; THENCE WEST 8 FEET; THENCE NORTH 125 FEET; THENCE WEST 78 FEET TO THE POINT OF BEGINNING.

TAX PARCEL NUMBER 00-0001-6158 (R-0304)
 FOUND ON AN AFFIDAVIT OF SUCCESSOR TRUSTEE ON RECORD AT THE DUCHESNE COUNTY RECORDERS OFFICE AS ENTRY 479194, BOOK A-728, PAGE 278 - 280.

BEGINNING 125 FEET SOUTH OF THE NORTHWEST CORNER OF LOT 15, BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY, THENCE EAST 100 FEET; THENCE SOUTH 75 FEET; THENCE WEST 100 FEET; THENCE NORTH 75 FEET TO THE POINT OF BEGINNING, (BEING PART OF LOT 13 AND 14).
 ALSO,
 BEGINNING AT THE NORTHEAST CORNER OF LOT 14, BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY, THENCE WEST 58 FEET; THENCE SOUTH 25 FEET; THENCE EAST 8 FEET; THENCE SOUTH 75 FEET; THENCE EAST 50 FEET; THENCE NORTH 100 FEET TO THE POINT OF BEGINNING, (BEING PART OF LOTS 13 AND 14).
 ALSO,
 BEGINNING 200 FEET SOUTH AND 50 FEET WEST OF THE NORTHEAST CORNER OF LOT 16, THENCE WEST 50 FEET; THENCE NORTH 50 FEET; THENCE EAST 50 FEET; THENCE SOUTH 50 FEET TO THE POINT OF BEGINNING, (WHICH IS PART OF LOT 13).

SURVEYED DESCRIPTION FOR WILKERSON PARCEL

SURVEYED DESCRIPTION FOR WILKERSON PARCEL 00-0001-6182
 BEGINNING AT A POINT LOCATED S89°59'49"E 66.00 FEET FROM THE NORTHWEST CORNER OF SAID BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY; THENCE S89°59'49"E ALONG THE NORTH LINE OF SAID BLOCK 5, 78.00 FEET; THENCE S00°00'47"W 100.00 FEET; THENCE N89°59'49"W 76.00 FEET; THENCE N00°00'47"E 100.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.174 ACRE.

SAID PARCEL BEING PART OF LOT 15 AND 16, BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY.

SURVEYED DESCRIPTION FOR OSBORN PARCEL

SURVEYED DESCRIPTION FOR OSBORN PARCEL 00-0001-6158
 BEGINNING AT A POINT LOCATED S00°00'47"W 125.00 FEET FROM THE NORTHWEST CORNER OF BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY; THENCE S89°59'49"E 66.00 FEET; THENCE N00°00'47"E 25.00 FEET; THENCE S89°59'49"E 134.00 FEET; THENCE S00°00'47"W 100.00 FEET; THENCE N89°59'49"W 200.00 FEET TO THE WEST LINE OF SAID BLOCK 5; THENCE N00°00'47"E ALONG THE WEST LINE OF SAID BLOCK 5, 75.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.421 ACRE.

SAID PARCEL BEING PART OF LOT 13 AND 14, BLOCK 5, PLAT "B", ROOSEVELT CITY SURVEY.

OWNER'S CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF THE HEREOF DESCRIBED PARCELS OF LAND, HAVE CAUSED THE SAME TO BE SUBDIVIDED, TO BE IN COMPLIANCE WITH THE ROOSEVELT CITY SUBDIVISION ORDINANCE FOR THE PURPOSES OF LAND CONVEYANCE AND TRANSFER OF OWNERSHIP.

LUKE WILKERSON

 JOSH OSBORN
 POWER OF ATTORNEY FOR JOHN E. OSBORN

ACKNOWLEDGMENT

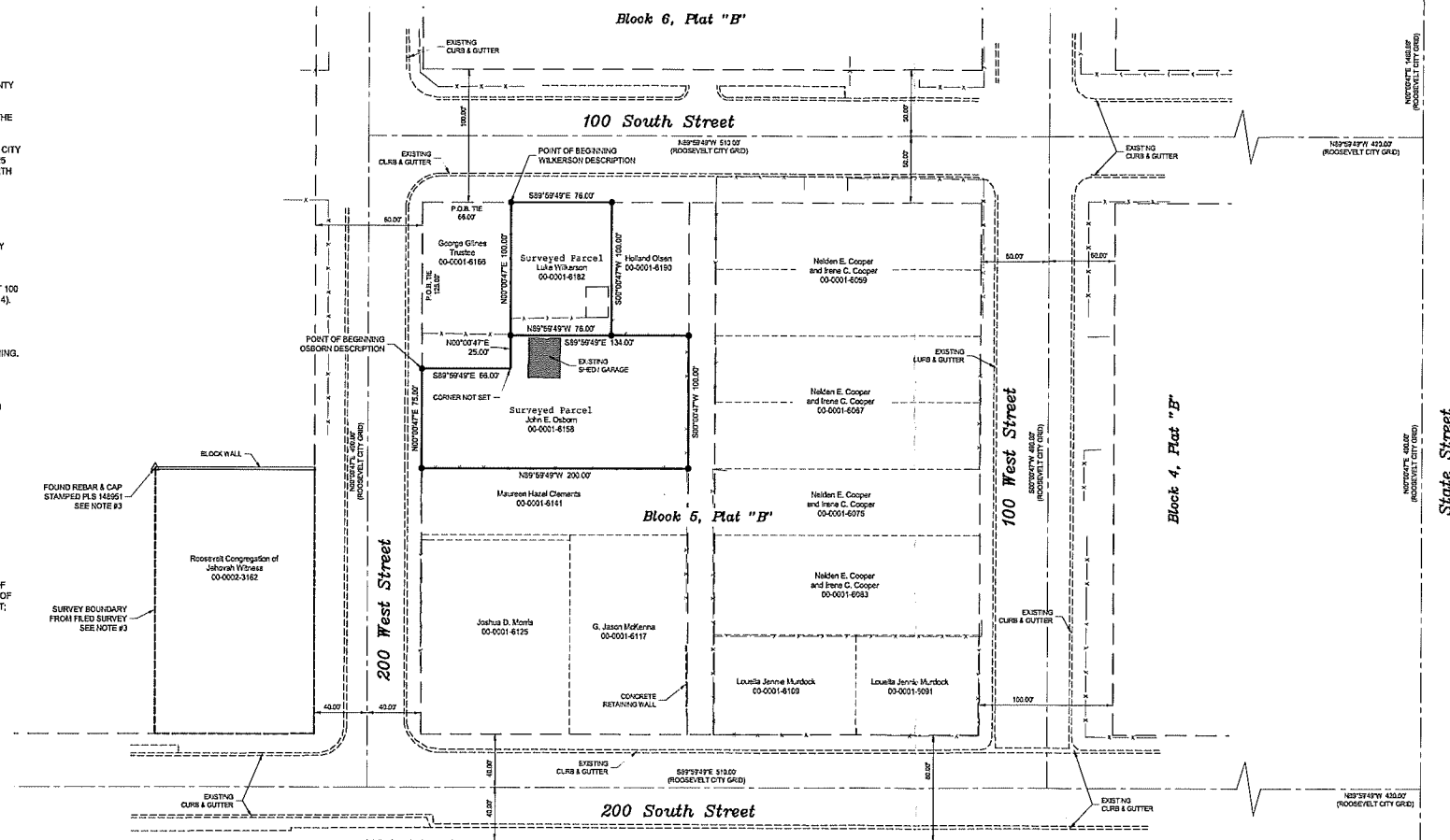
STATE OF UTAH }
 COUNTY OF DUCHESNE } S.S.
 ON THE _____ DAY OF _____, A.D. 2018, PERSONALLY APPEARED BEFORE _____, LUKE WILKERSON AS THE SIGNER OF THE FOREGOING OWNERS CERTIFICATE WHO DULY ACKNOWLEDGED TO ME THAT HE DID EXECUTE THE SAME.

MY COMMISSION EXPIRES _____ NOTARY PUBLIC

ACKNOWLEDGMENT

STATE OF UTAH }
 COUNTY OF DUCHESNE } S.S.
 ON THE _____ DAY OF _____, A.D. 2018, PERSONALLY APPEARED BEFORE _____, JOSH OSBORN HAVING POWER OF ATTORNEY FOR JOHN E. OSBORN, AS THE SIGNER OF THE FOREGOING OWNERS CERTIFICATE WHO DULY ACKNOWLEDGED TO ME THAT HE DID EXECUTE THE SAME.

MY COMMISSION EXPIRES _____ NOTARY PUBLIC



SURVEYOR'S CERTIFICATE

I, TROY W. GADD, A REGISTERED LAND SURVEYOR AS PRESCRIBED BY THE LAWS OF THE STATE OF UTAH, HOLDING CERTIFICATE #561169, CERTIFY THAT THE SURVEY SHOWN HEREON WAS MADE UNDER MY DIRECTION.
 I FURTHER CERTIFY THAT THIS PLAT CORRECTLY SHOWS THE DIMENSIONS OF THE PROPERTY SURVEYED.

TROY W. GADD, L.S. #561169 DATE _____

NARRATIVE / NOTES

1. THE PURPOSE OF THIS SURVEY WAS TO PERFORM A BOUNDARY LINE ADJUSTMENT SURVEY BETWEEN THE PARCELS OF 00-0001-6182 (OWNED BY LUKE WILKERSON) AND 00-0001-6158 (OWNED BY JOHN E. OSBORN) AND TO STAKE CERTAIN CORNERS OF THE HEREOF DESCRIBED PARCELS OF LAND.
2. BASIS OF BEARINGS USED WAS S00°00'47"W BETWEEN NORTHEAST CORNER OF SECTION 21, T. 2 S., R. 1 W., U.S.B. & M. AND THE ROOSEVELT CENTERLINE MONUMENT LOCATED NEAR THE EAST QUARTER CORNER OF SAID SECTION 21.
3. THE PROPERTY SURVEY PLAT FOR JEHOWAH'S WITNESSES WAS USED TO HELP ESTABLISH THE CORNERS OF BLOCK 5, PLAT "B" AS SHOWN HEREON. SAID PROPERTY SURVEY WAS PERFORMED BY JERRY D. ALLRED AND ASSOCIATES IN MAY OF 2005. SAID PLAT IS ON FILE AT THE DUCHESNE COUNTY SURVEYOR'S OFFICE, FILE NUMBER 1573.

ROOSEVELT CITY COUNCIL APPROVAL

APPROVED AS A BOUNDARY LINE ADJUSTMENT SURVEY ON THIS _____ DAY OF _____ OF 2018.

CITY MAYOR _____ CITY RECORDER _____

ROOSEVELT CITY PLANNING DEPARTMENT APPROVAL

APPROVED AS A BOUNDARY LINE ADJUSTMENT SURVEY ON THIS _____ DAY OF _____ OF 2018.

ROOSEVELT CITY PLANNING CHAIRMAN _____

COUNTY RECORDER'S CERTIFICATE

STATE OF UTAH }
 COUNTY OF DUCHESNE } S.S.
 THIS IS TO CERTIFY THAT THIS PLAT WAS FILED FOR RECORD IN THE COUNTY RECORDERS OFFICE ON THE _____ DAY OF _____, A.D. 2018, AT _____ O'CLOCK _____ M., AND IS DULY RECORDED.

COUNTY RECORDER _____ FILE NUMBER _____

PREPARED BY:
Jones & DeMille Engineering, Inc.
 CIVIL ENGINEERING - SURVEYING - TESTING - GIS - ENVIRONMENTAL
 - infrastructure professionals -
 1.800.748.5275 www.jonesanddemille.com

PROJECT NUMBER: 1808-142 FILE NAME: h:\dproj\1808-142\dwg\1808-142 survey.dwg
 SURVEYED BY: T.W.G. DRAWN BY: T.W.G. UPDATED: 9/4/2018 PLOTTED: 9/5/2018

Luke Wilkerson
 Boundary Line Adjustment Survey
 Roosevelt City, Duchesne County, Utah
 Scale: 1" = 60'