

## MINUTES OF A REGULAR COUNCIL MEETING

January 23, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird present. Mayor Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer Brenda Fisher, Hal Huff, Ryan Clayburn, Vaun D. Ryan, Steven Timothy, Austin Murray, Richard Taggart, Jody Swasey, Connor Pippert, Daniel Mauchley, Dickson Taylor, Joe Arnold, Wendy Arnold, Carter Arnold, Cindy Warren, and Kelly Kennington present.

Opening prayer was given by David Labrum.

### **MINUTES**

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of January 2, 2018, as presented. Motion was seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **PUBLIC COMMENT PERIOD**

There were no public comments but Mayor Bird recognized the scouts in attendance at the meeting.

### **IN-CITY WATER CONNECTION REQUEST**

Joe Arnold, representing Western Chemical, came before Council to request a 4" water connection. The property is located within the Johnson Water District boundaries but within Roosevelt City limits. It was stated that Johnson Water is unable to furnish them the pressure they need at this time. This location is at 2766 West 2000 South in the Industrial Park area. Western Chemical does currently have a Johnson Water connection they are using at this location but it isn't adequate for their expanded needs. They also have a Roosevelt City connection they are using at this location. A motion was made by Councilman David Labrum to postpone this issue while negotiations are worked out between Roosevelt City and Johnson Water. Mr. Arnold stated that although he doesn't need it at this time, he wants to be able to put in the infrastructure since it is most cost effective while construction is currently being done at that location. There was not second to the motion. Councilman Aaron Weight made a motion to allow installation of the pipe but not install the meter until negotiations are complete. Motion seconded by David Labrum. Motion carried unanimously. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Joe Burdick made a motion to amend the motion to limit the time period to one year to finalize the

negotiations with Johnson Water. Motion seconded by Aaron Weight. Motion carried unanimously. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird.

### **GOLF COURSE FOOD SERVICE LEASE AGREEMENT**

The food service contract for the golf course has expired so Roosevelt City advertised for those interested in providing this service at the golf course. There was one response. Council reviewed the proposed agreement to provide food service by Leslie and Jamie Brown. They have previously provided this service at the golf course. The City Attorney has reviewed the contract. After review and discussion, a motion was made by Councilman Dustin White to approve entering into a contract with Leslie and Jamie Brown to provide food service at the Golf Course. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **OPEN PUBLIC MEETING TRAINING**

As required by state law, City Recorder Carolyn Wilcken provided the annual training on open public meetings. She presented a video by Utah League of Cities and Towns attorney David Church.

### **TRAINING BY CITY ATTORNEY**

As the city attorney is ill, this training is postponed.

### **COUNCIL REASSIGNMENTS**

Mayor Bird has made council assignments to the various committees and areas within the city as follows:

Parks & Rec -	David Labrum and Dustin White
Capital Projects -	Joe Burdick and Aaron Weight
Finance & Audit -	Jr Bird and David Baird
UBIC -	Aaron Weight
Redmud Run -	Aaron Weight
Beautification & Cleanup -	David Baird and David Labrum
Basin Arts Council -	Dustin White
Economic Development/Chamber of Commerce -	Joe Burdick and JR Bird
Planning & Zoning -	Dustin White
RBA -	David Labrum
Emergency Management Fire/Police -	David Baird
Uinta Basin Association of Governments -	JR Bird
Mosquito Abatement -	To be determined
Airport -	JR Bird and Joe Burdick
Legislative Policy Committee -	David Labrum and JR Bird
Johnson Water -	David Labrum and Dustin White

**COMMUNITY IMPACT BOARD CAPITAL IMPROVEMENT PROJECTS**

City Manager Ryan Snow went over the current CIB Capital Improvement Projects lists both for the one-year and the two-to five-year list with Council. After review and discussion, a motion was made by Councilman David Labrum to approve these lists as presented. Motion seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**COMMUNITY IMPACT BOARD 800 SOUTH AND STATE STREET GRANT APPLICATION**

City Manager Ryan Snow explained that this application is due February 2<sup>nd</sup>. After review and discussion, a motion was made by Councilman Aaron Weight to approve the grant application to the CIB to fund improvements to 800 South and State Street. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**JOINT HIGHWAY COMMISSION GRANT APPLICATION**

City Manager Ryan Snow explained that State Street is the only street that qualifies for grant funding from the Joint Highway Commission. We have an application ready to present that covers from the “Welcome to Roosevelt” area down to State Street. After review and discussion, a motion was made by Councilman Joe Burdick to approve the grant application to the Joint Highway Commission. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**RESOLUTION 2018-284 COUNCIL RULES OF ORDER AND PROCEDURE - UPDATE**

Council reviewed an updated Council Rules of Order and Procedure. The main change is adding parameters for a public comment period at the beginning of each meeting to give the public a chance to address Council if they haven’t been put on the agenda. However, no action can be taken. Their concern could be added to the next Council agenda if it was needed. After review and discussion, a motion was made by Councilman Aaron Weight to approve Resolution 2018-284 on Council Rules of Order and Procedure. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

**COUNCIL REVIEW OF TITLE 5 OF THE ROOSEVELT MUNICIPAL CODE**

This section deals with business licensing. City Manager Ryan Snow stated that there are a number of items within the Roosevelt code that mirror State code and so it isn’t necessary to duplicate State code within City code. There are also a number of changes that need to be made to the process to reflect the way we are handling business licensing now. Ryan went over the changes and corrections he recommends. Ryan stated that he would like to review the first 16 pages of Title 5. After review and discussion, a motion was made by Councilman Aaron Weight to approve the recommended changes through pages 1 to 16 of Title 5 of the Roosevelt

Municipal Code. Motion seconded by Councilman Joe Burdick. Motion carried unanimously. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **PURCHASE ORDERS**

A motion was made by Councilman David Labrum to approve the following purchase orders. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

74393	Water Well Services	\$ 28,681.20
74573	Duchesne Co. Water Conservancy	23,344.71
74702	Condie Construction Co.	190,808.26
74487	Stewart's Ace Hardware	11,461.24
74708	Condie Construction Co.	148,021.09
74709	Duchesne Co. Water Conservancy	198,000.00
74707	Staker Parsons dba Burdick Paving	368,921.09
74707	Staker Parsons dba Burdick Paving	91,033.85
74707	Staker Parsons dba Burdick Paving	99,323.21
	Ascent Aviation Group, Inc.	25,220.00
	United Healthcare Group	36,320.23
	Health Equity	12,501.96
	Visa Credit Card	2,650.06
	Moon Lake Electric	12,789.69
	Wolfcom Enterprises	<u>10,002.98</u>

**TOTAL      \$1,259,080.15**

### **COUNCIL REPORTS**

- A. Parks & Recreation –Dustin White
- B. Capital Projects – Joe Burdick and Aaron Weight
- C. Finance and Audit –
- D. UBIC, Red Mud Run – Aaron Weight
- E. Beautification, Cleanup, Basin Arts Council – Dustin White reported that Kim Hales has resigned as Chairperson of the Basin Arts Council. The Interfaith Council is looking for projects.
- F. Economic Development, Planning and Zoning – Joe Burdick
- G. Chamber of Commerce, Emergency Management –
- H. UBAOG, Mosquito Abatement –
- I. Airport –

**CITY MANAGER REPORT**

Ryan Snow reported there are currently four crews working on the Stonegate project. Ryan also mentioned that AP&P will probably be moving and the space they are currently leasing from Roosevelt City would be available for another entity.

**JOHNSON WATER NEGOTIATIONS**

Mayor Bird reported that he believes we are making progress resolving the concerns between Johnson Water and Roosevelt City. Johnson Water has given us the details of a proposed agreement that had been worked several years ago. Mayor Bird also feels that all alternatives for both entities need to be fully reviewed before a final agreement can be reached.

A motion was made by Councilman Dustin White to adjourn the meeting. Motion seconded by Councilman Joe Burdick. Those voting Aye were Aaron Weight, Joe Burdick, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

Meeting adjourned at 8:20 p.m.

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Roddy I. "JR" Bird, Mayor

ATTEST:

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Carolyn Wilcken, Recorder