

## MINUTES OF A REGULAR COUNCIL MEETING

February 6, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Aaron Weight, Dustin White, David Labrum, and David Baird present. Joe Burdick was excused. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer Brenda Fisher, Accounts Receivable Technician Randy Robb, Hal Huff, Beverly Hansen, Keith Hansen, Steven Timothy, Clarrisa Lundstrom, Troy Rohrer, Larry Abplanalp, Dean Brough, Terry Scholes, Brady Arnold, Cindy Warren, Rebecca Pittman, Jaxon Pittman, Drew Eschler, Preston Kadleck, and McCarther Mitchell present.

Opening prayer was given by Dustin White.

### **MINUTES**

A motion was made by Councilman David Labrum to approve the minutes of the regular meeting of January 23, 2018, as presented. Motion was seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **ROOSEVELT HOUSING AUTHORITY BOARD APPOINTMENT**

After review and discussion, a motion was made by Councilman Dustin White to support appointing Rebecca Pitman on the Roosevelt Housing Authority Board to replace JR Bird's position since he has become Roosevelt City Mayor. Motion seconded by Councilman David Labrum. Those voting Aye were Aaron Weight, Dustin White, David Labrum, and David Baird. Motion was carried unanimously. Rebecca Pitman has been chosen to fill the vacancy. Upon her appointment, she was sworn in by City Recorder Carolyn Wilcken.

### **PLANNING AND ZONING APPOINTMENT/RE-APPOINTMENT DISCUSSION**

Mayor Bird asked current Planning Commission Chairperson Steven Timothy to address appointment and re-appointment to the Zoning Commission. There are three members whose terms have recently expired. Title 2 has been adopted indicating that the terms are for three-year periods, but Title 17 is showing four-year terms. Although there is awareness of the need to update certain portions of city code, it was directed that changes be made to reflect the three-year terms and effective date consist throughout the code immediately. After review and discussion, a motion was made by Councilman Aaron Weight to appoint for three-year terms effective March 1st. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

### **ROOSEVELT 50 FLAGS OF FREEDOM MEMORIAL FUND**

Mike Stengel was not present, as he thought the meeting was next week. Mayor Bird stated that he would like to address some of Mr. Stengel's concerns. One concern is the growth and obstruction of the trees between flagpoles. Another concern was that the flags weren't being flown on appropriate occasions. In addition, Mr. Stengel felt there should be a veteran's memorial. Beverly Hansen of the Veterans Memorial Committee stated that in 22 years there has never been a complaint about the flags. The flags have been flown for 196 veteran funerals. The flags are also flown on July 4<sup>th</sup>, Veteran's Day, and Memorial Day. The Veteran's Committee was formed in 1996. Everything done with the flagpoles, including the flags, has been done through donations to the Veterans Memorial Committee and no city funds have been used. Troy Rohrer stated that his father has been involved over the years and he stated how much time his father has put into this project since he was the American Legion Company Commander. Councilman Aaron Weight suggested that Mr. Stengel consider joining with the American Legion to plan a Veterans Memorial and that the city commit to finding the funding to trim the trees. Mayor Bird stated that he would like to see more involvement by Scout troops. Councilman David Labrum thanked the Veterans Memorial Committee for what they do for the community. Dean Brough stated that the Veterans Memorial Committee doesn't expect funding from the city, just their blessings. Cemetery Sexton Drew Eschler was directed to find the cost to take care of the tree problem and have it done by Memorial Day. Cemetery Sexton explained that a committee had previously been formed to develop a Veteran's Memorial, but at that time the economy took a downturn and they felt the timing wasn't right to try to raise money.

### **PURCHASE ORDERS**

A motion was made by Councilman Aaron Weight to approve the following purchase orders. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

74714 Jones and DeMille Engineering	\$ 49,114.79
74716 Condie Construction Co.	315,287.77
74717 Duchesne County Water Conservancy Dist.	11,880.00
Moon Lake Electric	12,769.38
K & K Sanitation	<u>65,151.71</u>
<b>TOTAL</b>	<b><u>\$454,203.65</u></b>

### **REPORTS FROM STANDING COMMITTEES**

David Labrum reported on the efforts to move forward with an agreement with Johnson Water. Dustin White reported on attending the Planning and Zoning meeting last week. David Baird is working with the Police Department and City Manager to improve the problem of dogs running loose.

Mayor Bird expressed appreciation for the work done by the Animal Shelter. He also gave Council a brief outline of various committees he would like to see initiated. He asked Councilman to look them over and give any input they may have. Mayor Bird noted that in the past we had a water conservation plan. He learned the Central Utah Water District has a program allowing residents to receive a rebate allowing them to obtain a “smart timer” to help with conservation.

### **CITY MANAGER REPORT**

Ryan Snow reported on the sewer project in Hancock Cove. The Fire Department is getting a new hose washer. Engineering work will begin the spring for the airport runway project. The Burger King project is progressing. The new high school will not be completed in time for graduation this year, but will be ready at the time school begins in the fall. The sports programs can be signed up for on line. The golf course is open because the weather has been so mild. The golf course has been closed only one month this year. The radio tower has been installed so water meters can be read electronically.

### **CLOSED SESSION**

A motion was made by Councilman Aaron Weight to go into a closed session to discuss a personnel matter and litigation and then convene back into a regular city council meeting. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Dustin White, David Labrum, and David Baird. Motion was carried unanimously.

A motion was made by Councilman David Labrum to adjourn the meeting. Motion seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Dustin White, David Labrum, and David Baird. Motion carried unanimously.

Meeting adjourned at 10:05 p.m.

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Roddy I. Bird Jr, Mayor

ATTEST:

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Carolyn Wilcken, Recorder