

MINUTES OF A REGULAR COUNCIL MEETING

May 1, 2018

The meeting was called to order at 5:30 p.m. by Mayor JR Bird.

A roll call was taken which showed council members Aaron Weight, Dustin White, and David Baird present. David Labrum and Joe Burdick were excused. Mayor JR Bird stated that the meeting was a regularly called meeting and that notice of the time, place and agenda of the meeting had been provided to the local news media, to each member of the governing body, and was posted on the city web page and the state public meetings web page.

Others present included City Manager Ryan Snow, City Recorder Carolyn Wilcken, Finance Director/Assistant City Manager John Zilles, Public Information Officer LeeNichole Marett, Hal Huff, Don Hamilton, Kim Silvester, Chuck Larson, Leslie Pearson, Jacob Woodland, and Lisa DeLeon present.

Opening prayer was given by Ryan Snow.

MINUTES

A motion was made by Councilman Aaron Weight to approve the minutes of the regular meeting of June 17, 2018, as presented. Motion was seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

PUBLIC COMMENT PERIOD

Jake Woodland came before the Council to comment on the improvements being done on State Street. However, he is wondering about the asphalt that has been removed from around the manholes that hasn't been fixed. He was assured that this work still needs to be done before the road is completed.

PUBLIC HEARING – ORDINANCE 2018-415 AMENDING TITLE 5 OF THE ROOSEVELT CITY CODE

Mayor JR Bird stated that this is a public hearing held to allow comments from the public on amending Title 5 of the Roosevelt City Code by passing Ordinance 2018-415. There were no comments from the public. After review and discussion, a motion was made by Councilman David Baird to pass Ordinance 2018-415 amending Title 5 of the Roosevelt City Code. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

PUBLIC HEARING – ORDINANCE 2018-416 ZONE CHANGE FROM R-R-1 TO M-2 IN THE INDUSTRIAL PARK AREA

Mayor JR Bird stated that this is a public hearing held to allow comments from the public on changing zoning from R-R-1 to M-2 in the Industrial Park area from the corner of 1510 South and 2000 West to 809 South 3000 West through Ordinance 2018-415. Don Hamilton from Axia stated

they had made this zone change request. There were no other comments. After review and discussion, a motion was made by Councilman Aaron Weight to pass Ordinance 2018-415 to change zoning from R-R-1 to M-2 for an area in the Industrial Park. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

PUBLIC HEARING – ORDINANCE 2018-417 AMENDING TITLES 2 AND 17 OF THE ROOSEVELT CITY CODE

Mayor JR Bird stated that this is a public hearing held to allow comments from the public on amending Titles 2 & 5 of the Roosevelt City Code by passing Ordinance 2018-417. This action identifies and corrects technicalities with Roosevelt City Code. After review and discussion, a motion was made by Councilman Dustin White to approve Ordinance 2018-417 amending Titles 2 and 17 of the Roosevelt City Code. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

AIRPORT ENGINEERING STATEMENTS OF QUALIFICATION

Roosevelt received four SOQ's for airport engineering services from Savage, Armstrong Consultants, Civco, and JUB. The decision was to go with JUB. Representative from JUB came before Council and asked if Council had any questions for them. Councilman Aaron Weight asked if they are planning to be involved in other aspects of the airport besides the FAA funding. After review and discussion, a motion was made by Councilman Aaron Weight to accept the SOQ from JUB Engineering. Motion seconded by Councilman David Baird. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

SELECTION OF AIRPORT ENGINEER

After review and discussion, a motion was made by Councilman Aaron Weight to accept JUB as our engineering firm for the airport. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

CONTRACT AWARD – AIRPORT RUNWAY AND TAXIWAY

After review and discussion, a motion was made by Councilman Aaron Weight to accept award the contract for the airport runway and taxiway to JUB Engineering. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

CRESCENT POINT RIGHT-OF-WAY AND PIPELINE AGREEMENT

City Manager Ryan Snow explained that this right-of-way is for a pipeline on the city's sewer property. After review and discussion, a motion was made by Councilman Aaron Weight to authorize signing this Crescent Point Right-of-way and Pipeline Agreement. Motion seconded by Councilman David Baird.

Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

CRESCENT POINT WATER SALES AGREEMENT

Council reviewed a renewed water sales agreement with Crescent Point. This agreement updates the previous agreement so better reflect the needs of both parties. After review and discussion, a motion was made by Councilman Aaron Weight to authorize signing this Crescent Point Water Sales Agreement. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion was carried unanimously.

APPLYING FOR FEDERAL GRANTS USING CONSULTANTS

City Manager Ryan Snow asked Council to consider hiring a consultant to apply for federal grants. Ryan stated that professional consultants have the experience and connections to take advantage of available federal funding. Council would like to know the percentage of their success and would like to see a list of cities they have done work for and check references. Ryan will obtain the requested information and bring it back to Council.

ECONOMIC DEVELOPMENT COMMITTEE PRESENTATION

Mayor JR Bird reviewed with Council an economic development format to establish an economic development committee. It was suggested we set up a meeting and invite area business people and have them let us know their needs to be successful. A special meeting will be scheduled and invite those that may wish to be involved.

JOHNSON WATER DISTRICT WATER AGREEMENT DISCUSSION

Mayor JR Bird reported on the discussions being held with Johnson Water District.

PURCHASE ORDERS

A motion was made by Councilman Aaron Weight to approve the following purchase orders and the quarterly report. Motion seconded by Councilman Dustin White. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion carried unanimously.

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| 75020 | Condie Construction Co. | \$ 777,719.04 |
| 75021 | Duchesne County | 33,120.00 |
| 75301 | Duchesne Chamber/Basin Arts Council | 20,000.00 |
| 75106 | Roosevelt Boys Baseball Association | 27,525.00 |
| | Visa Credit Card March 2018 | 485.67 |
| | Ryan Snow | 397.50 |
| | Ryan Snow | 397.50 |
| | K & K Sanitation | 66,650.00 |

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|-------------------------|------------------|
| Moon Lake Electric | 14,450.20 |
| United Healthcare | 37,204.20 |
| Condie Construction Co. | <u>97,705.47</u> |

TOTAL \$1,075,654.57

STANDING COMMITTEE REPORTS

Dustin White stated the Basin Arts Council will be meeting in two weeks to reorganize their presidency.

CITY MANAGER REPORT

Ryan Snow reported that the PCIB meeting is this week on Thursday. Ryan also reported on the “Improve Roosevelt City” campaign. The project that rated the highest public response is “Welcome to Roosevelt” signs on the east and west ends of Roosevelt. Ryan expressed a desire to have an in-house GIS system.

A motion was made by Councilman Dustin White to adjourn the meeting. Motion seconded by Councilman Aaron Weight. Those voting Aye were Aaron Weight, Dustin White, and David Baird. Motion carried unanimously.

Meeting adjourned at 7:55 p.m.

Roddy I. Bird Jr., Mayor

ATTEST:

Carolyn Wilcken, Recorder