



ROOSEVELT *Utah*

MINUTES

March 15, 2022

1. Call to Order

at 5:30 PM Jr Bird called the meeting to order

2. Roll Call

Council members Cody Aland, Don Busenbark, Dustin White, Rowdy Cloward and Mayor JR Bird were present. Others in attendance included Sunshine Bellon, Ryan Clayburn, Rhonda Goodrich, Josh Bake, Kirby Wolfinger, Taylor Ruff, Brent Fenn, Dustin Glines, Drew Eschler, Hal Huff, and Troy Gadd.

3. Opening Ceremony (*Prayer and Pledge of Allegiance*)

Council member Don Busenbark offered the opening prayer.

4. Minutes

Councilman Busenbark noted an attendance correction regarding Councilmen Aland and Cloward and confirmed that it was Councilman Baird who motioned to approve the K9 surplus. Councilman Busenbark motioned to approve the minutes as amended and was seconded by Councilman White. The motion passed unanimously, and the motion was approved.

5. Public Comment Period

Dan Carron addressed Council and requested that they look into updating City zoning regulations to include tiny houses. Mr. Carron stated that tiny houses provide housing solutions for individuals in recovery and would also be a good solution for the influx of people Roosevelt is expecting due to the railroad. Mayor Bird responded to Mr. Carron's request and said that he had been approached by various citizens with similar concerns. It was decided that the city would start with Planning and Zoning meeting on the subject to take public comment.

6. Public Hearing (*as needed*)

a. Resolution 2022-307 Amending the Consolidated Fee Schedule

Councilman Busenbark motioned to enter a public hearing to consider comments on Resolution 2022-307 Amending the Consolidated Fee Schedule and was seconded by Councilman Aland. Seeing no comments from the public, Councilman White motioned to return to a regular session and was seconded by Councilman Busenbark.

7. Items

a. Resolution 2022-307 Amending the Consolidated Fee Schedule

Deputy Recorder, Sunshine Bellon presented the proposed resolution to Council and explained that there had been no changes to dollar amounts and that revisions were primarily made to remove fees that are no longer applicable. Councilman Busenbark motioned to approve the resolution amending the fee schedule and was seconded by Councilman Cloward. The motion passed unanimously, and the resolution was passed.

b. Employee of the Month

Deputy Recorder, Sunshine Bellon was awarded employee of the month. Mayor Bird shared comments from Police Chief, Mark Watkins who had nominated her for the award.

c. Interfaith Council

Kent___ provided background information on the Interfaith Council, highlighting its faith-based agenda, and need of structure and additional volunteers. "I appreciate the City and the Council even thinking about this. You're volunteering for a bit more work and so are we." Mayor Bird clarified that the intent of the City's involvement is to aid in coordination between all the different faiths in the area and promote good relations between them. City Attorney, Grant Charles reviewed the resolution outlining the powers and responsibilities of the Interfaith Council. Councilman Aland motioned to approve the resolution forming the Interfaith Council and was seconded by Councilman White. The motion passed unanimously, and the resolution was passed.

d. Committee Appointments

The following Committee Appointments were made,

Arts, Parks and Recreation Committee:

Reappoint:

Royce Porter to the Parks/Sports Subcommittee

Phillip Bertoch to the Recreation/ Trails Subcommittee

Daniel Mauchley to the Recreation/ Trails Subcommittee

Appoint:

Jeremy Libberton to the Parks/ Sports Subcommittee

Brandon Arnold to the Parks/ Sports Subcommittee

Deb Richards to the Arts Subcommittee

Councilman Cloward motioned to approve the Arts, Parks and Recreation Committee appointments and was seconded by Councilman Aland. The motion passed unanimously appointing and reappointing the Arts, Parks and Recreation Committee members.

Planning and Zoning Commission

Reappoint:

Reb Bagley

Lynn Snow

Councilman Busenbark motioned to approve the Planning and Zoning Commission appointments and was seconded by Councilman White. The motion passed unanimously reappointing the Planning and Zoning Commission members.

Roosevelt Housing Authority

Reappoint:

Rebecca Pittman

Appoint:

Josh Bake

Councilman Busenbark motioned to approve the Roosevelt Housing Authority appointments and was seconded by Councilman Cloward. The motion passed unanimously appointing and reappointing the Roosevelt Housing Authority members.

Economic Development Committee

Reappoint:

Brady Arnold

Cameron Cuch

Councilman Busenbark motioned to approve the Economic Development Committee appointments and was seconded by Councilman Aland. The motion passed unanimously reappointing the Economic Development Committee members.

e. Planning and Zoning

i. Dale Tribe- Minor Subdivision

Troy Gadd and Building Inspector Dean Johnson presented the proposed minor subdivision (lot split) of Dale Tribe's property located in the southeast quarter of section 28, T.2 S., R. 1 W., U.S.B. & M in Roosevelt. The proposed lot split had already been approved by the Planning and Zoning Commission. Councilman Busenbark motioned to approve the minor subdivision and was seconded by Councilman White. The motion passed unanimously, and Dale Tribe's lot split was approved.

ii. Ron Winterton- Lot Line Adjustment

Troy Gadd and Building Inspector Dean Johnson also presented Ron Winterton's proposed lot line adjustment to Council. Mr. Johnson explained that there were two parcel numbers already describing one lot, therefore it was an adjustment not a subdivision. Councilman White motioned to approve the lot line adjustment and was seconded by Councilman Busenbark. The motion passed unanimously, and the lot line adjustment was approved.

f. Northeastern Counseling- Parents Empowered Prevention Messaging

Ronin Hatch addressed City Council on behalf of Northeastern Counseling regarding Parents Empowered Messaging near the ball field at Constitution Park. Mrs. Hatch shared with Council that until 2021, local prevention efforts lead to a steady decrease in underage drinking since 2007, at total 62% reduction in that 12-year span (according to local SHARP survey results). Covid 19 impacted the prevention efforts normally provided locally, especially community outreach. Providing consistent messaging in our community has shown to be effective in countering underage drinking. Mrs. Hatch requested that Roosevelt City partner with Northeastern Counseling by providing use of exterior walls at Constitution Park to promote the Parents

Empowered Campaign messaging which is, Bonding with your kids, Monitoring where they are, and setting Boundaries. Mayor Bird took the opportunity to thank Mrs. Hatch and Northeastern Counseling for all they do for our community, calling their work “invaluable”. Installation options for the messaging were discussed including future maintenance and other issues. It was determined that vinyl wrapping would be the most appropriate choice for cleaning and avoiding damage to buildings. Mrs. Hatch was asked to work with the Parks and Recreation Supervisor, Dustin Glines to coordinate further. Councilman Busenbark motioned to approve collaborating with Northeastern Counseling and allowing the use of the outside wall of the restroom at Constitution Park, provided that the messaging be in the form of something attached to the building rather than painted on it. Councilman Aland seconded this motion, which passed unanimously.

g. XCL Secondary Water Purchase Agreement

Water Source Director, Ryan Clayburn presented a proposed agreement between the City and Wasatch Water Logistics for the purchasing of secondary water, with the request that Council approve the signing of the agreement. The agreement would allow Wasatch Water Logistics (XCL Resources) to connect to the 203 pipeline to purchase secondary water from Roosevelt City out of Sandwash Reservoir from April 15th to October 15th. XCL Resources are committing to 600 acre-feet and will have the ability to purchase more if they need to, but with a cap at 1,200 acre-feet. Mr. Clayburn noted that currently Roosevelt City has 3,000 acre-feet from this source and our system uses around 1,500 acre-feet each year. He also explained that the contract is expressly temporary to help the City build our infrastructure, and that the City can terminate the contract at any time if local citizens or businesses need the water. Councilman Busenbark motioned to approve the agreement between Roosevelt City and Wasatch Water Logistics and was seconded by Councilman Cloward. The motion passed unanimously, and the agreement was approved and signed.

h. City Equipment Surplus Contract

This item was stricken from the agenda.

i. City Streets Bid Award

Public Works Director, Kirby Wolfinger and Troy Gadd from Jones and DeMille Engineering provided an update to Council on obtaining bids for the City Streets project. Mr. Wolfinger explained that the City has the money to complete the specific project in full and that the proposed work is on roads that are from the master plan and prioritized by what can get done at the same time as utility repairs. City Finance Director, Rhonda Goodrich elaborated on the budget stating all the materials have already been purchased at a huge, huge savings to the city. Councilman Busenbark motioned to approve the project as presented and award the bid Terry Brotherson. This motion was seconded by Councilman White and passed unanimously.

j. UBMC Land Donation Agreement

City Attorney, Grant Charles presented UBMC Land Donation Agreement to Council with the request that they approve the signing of the agreement. City Manager, Josh Bake provided background on the Nature Park project which is at the core of the land transfer agreement and highlighted that the City would be obligated to complete the Nature Park by July 31, 2023 to secure the donation or, pay UMBC for the land at that time. After some discussion it was determined that City staff feel confident that work can be done in the

specified timeline, and that the Council was comfortable with the anticipated cost of the land if for some reason work is not completed. Councilman Busenbark motioned to approve the signing of the agreement and was seconded by Councilman Aland. The motion passed unanimously, and the signing of the agreement was approved.

k. City Hangar Lease Agreement

City Attorney, Grant Charles presented a draft of the proposed Hangar Lease Agreement for the Roosevelt City Airport. Mr. Charles explained that the purpose of the agreement would be to formalize processes that are already taking place and provide the treasurer with a form/contract that can be used when leasing space in the City's hangar. Details from the agreement include terms set to fiscal year calendar to make renewal notices easier, and compensation for space as being based on current as amended fee schedule. Additionally, either party can get out of agreement on 30-day notice. Mayor Bird inquired about the insurance requirements in the contract. Mr. Charles advised that even with waiver of liability, if an owner is uninsured and causes damages on City property, the city could still be liable. After additional discussion on elements of the Hangar Lease Agreement, it was determined that Council would seek additional input from the airport board before finalizing the agreement. Councilman Busenbark motioned to table this item until a later date, pending input from the Airport Board, and was seconded by Councilman Cloward. The motion passed unanimously, and the item was tabled.

l. UBTech Security Agreement Renewal

This item was stricken from the agenda, pending review by the Roosevelt Police Department.

m. Purchase Orders & Financial Review

There were no comments or concerns from Council regarding the City purchase orders. Councilman Busenbark motioned to approve the purchase orders and was seconded by Councilman White. The motion passed unanimously, and the purchase orders were approved and signed.

Motion: Bus

Second: White

8. City Manager Report

City Manager, Josh Bake provided a brief update on the efforts of several departments in the springtime push to make progress on a lot of new projects. Mr. Bake stated that employees are aggressively pushing to get projects checked off this year. Mr. Bake also took a moment to appreciate Asst. City Manager/ Water Source Director Ryan Clayburn on his hard work and always looking out for the best interests of the City. Mr. Bake went on to congratulate Roosevelt City PD on stepping up in their work on a recent case and getting recognition on a national level. Lastly Mr. Bake thanked City Attorney Grant Charles saying "he has been phenomenal to work with and gets us answers quickly. As a manager it's so easy when you have such incredible staff to work with"

9. Committee Reports

Councilman Cloward reported that the Lamb of God performance was a big success for the Arts, Parks and Recreation Committee

10. Items for Future Discussion

Fee Schedule to be amended annually at the same time as the budget review process. Schedule will need to be amended when Hangar Lease terms are decided upon.

11. Closed Session

Not needed

12. Adjourn

Councilman Busenbark motioned to adjourn the March 15, 2022, meeting of the Roosevelt City Council at 7:14 p.m. the motion was seconded by___ and passed unanimously and Council was adjourned.