



ROOSEVELT Utah

CITY COUNCIL MINUTES- DRAFT

APRIL 19, 2022

1. Call to Order
2. Mayor JR Bird called the April 19, 2022, meeting of the Roosevelt City Council to order at 5:30 p.m
3. Roll Call
Councilmen Don Busenbark, Rowdy Cloward, Cody Aland, Dustin White, David Baird, and Mayor JR Bird were present. Others in attendance included
4. Opening Ceremony (*Prayer and Pledge of Allegiance*)
The opening prayer was provided by Councilman White
5. Minutes
Councilman Busenbark motioned to approve the minutes from March 14, 2022, pending the following amendments: Kent's last name is Smith, Dan Karren (not Carron) and Councilman Baird seconded the motion to adjourn. and was seconded by Councilman White.
6. Public Comment Period
No comments from the public
7. Public Hearing (*as needed*)
There were no items for public hearing during this meeting.
8. Items
 - a. Employee of the Month
Sierra Wiesner, Head Lifeguard at the Roosevelt Aquatic Center was awarded Employee of the Month for April. Yor Bird read from one of the nominations for Sierra which said, "Sierra Wisener is an essential member to the aquatic center staff. She offers her assistance and expertise to any area at the aquatic center that needs help. In her position as the lifeguard supervisor, she is responsible for scheduling and coordinating for 25+ lifeguard employees and goes above and beyond to make sure everything is covered. She became a lifeguard instructor to help teach the lifeguard class, she plans the monthly lifeguard trainings and even plans makeup trainings to make sure everyone is up to date on skills...Sierra is also loyal and dependable. She is always willing to work when needed, and never slacks off in her responsibilities. The aquatic center staff and Roosevelt City team are grateful to have

such an outstanding employee working in our city and the community should know how lucky we are to have her here.”

b. Altamont Energy Agreement Approval

Water Source Director, Ryan Clayburn presented the Altamont Energy Agreement with the recommendation that the Roosevelt City Council review and approve the agreement. Mr. Clayburn presented the following background information; Altamont Energy has requested a water connection to purchase water located north of Roosevelt City located at 500 North State. The request has been reviewed and approved by Roosevelt City staff. Altamont Energy is utilizing the water for frac and industrial use. The Water Purchase Agreement (Water Rates and Volume) is also the same as XCL Resources Agreement for the water they purchase south of Roosevelt City. Councilman Busenbark asked Mr. Clayburn if the City Water department is comfortable with the amount of water they are asking for, Mr. Clayburn confirmed that it was not an issue saying that there are two different zones and sources for this and the already established contract so there are no concerns regarding flow. Mr. Clayburn further clarified that Altamont wants to use as much flow back and wastewater as possible. Councilman Busenbark motioned to approve the signing of the agreement and was seconded by Councilman Aland. Those voting aye were Councilmen Busenbark, Cloward, Aland, White, and Mayor Bird. Councilman Baird recused himself from the vote. The motion passed, approving the contract.

c. Roosevelt Flag Hill Discussion

Members of the public have approached the mayor about getting a large American flag for Roosevelt, like the one flying in Duchesne. Requesters were under the impression that the flag had been donated Richard Ross thought he might be able to fundraise for this sort of project. Roosevelt city owns property just above Jones and DeMille, provided it would be acceptable for air traffic that might be a good place to do it. It was requested that Council approve fundraising action to see if we could raise the estimated \$71,650 that the flag might cost. Councilman Busenbark Motioned to approve seeking funding and perusing the flag project seconded by Baird. All councilmen voted aye, and the motion passed unanimously.

d. Nature Park Contract Approval with Sunrise Engineering

Jason Blankenagel from Sunrise Engineering presented the Nature Park Contract with Sunrise Engineering to City Council with the recommendation that Council review and approve the contract regarding engineering work on the Cottonwood Creek Trail and Nature Park. Mr. Clayburn explained that Sunrise has been helping in the earlier stages of this project and in order to proceed, the City would need further engineering services to accomplish the timeline goals and milestones. It was noted that the contract includes bridge building, landowner coordination and easements for extending legs of the trail and additional services if we move on to phase two. The contract is not just to pay for work that has already been done, but to complete phase one of the project. The funds for the \$40,000 in engineering fees for phase would come from grants already obtained for the project. Councilman Cloward motioned to approve the contract between Roosevelt City and Sunrise Engineering and was seconded by Councilman White. All councilmen voted aye, and the motion passed unanimously.

e. City Flower Maintenance Contract Approval

Public Works Director, Kirby Wolfinger addressed Council regarding the Request for Proposals for Roosevelt City Flower Care, which was published last month, and his recommendation that Council approve the proposal provided by Michelle Mitchell. Ms. Mitchell has proposed to maintain, as per the requirements put forth in the RFP, the Roosevelt City flowers for the sum of \$975.00 per month. In previous contractual agreements for this work the City has paid \$2,490 per month. Councilman Busenbark motioned to approve the flower care proposal and the signing of a contract drafted on the terms of the proposal and the RFP, pending legal counsel review, and was seconded by Councilman Baird. All Councilmen voted aye, and the motion passed unanimously.

f. Airport IFE – *Kirby/ JUB*

Kimberly Silvester on behalf of JUB Engineers provided Council with an update on the Airport Master Plan Project, as well as a request that Council approve signing of the IFE contract for services in the amount of \$2,750.00, as well as JUB's SOW fees in the amount of \$370,000.00, both of which are reimbursable under the forthcoming FAA and UDOT grants. Full update and funding details can be found in attachments 3a-e in the packet. Lou Lott completed IFE and came in 5% higher. JUB Request that council approve amount (90% funded by FAA, 5% state, just under 5% for City) Mayor noted that this technically doesn't need to go back before the airport board before approval. IFE cost covered through administrative costs listed in grant. Councilman White motion to approve the signing of the IFE and was seconded by Councilman Aland. All councilmen voted aye, and the motion passed unanimously.

g. ~~Hangar Lease Agreement~~

Mayor Bird struck this item from agenda.

h. Committee Appointments

Mayor Bird recommended to the Council that Keith Goodspeed appointed to the Planning and Zoning Commission. Councilman Busenbark motioned to approve Goodspeed's appointment and was second by Councilman Baird. All Councilmen voted aye, and the motion passed unanimously.

i. Mutt Dye Dedication Invitation

Dustin Glines, Parks and Recreation Supervisor addressed Council regarding the upcoming dedication of the Linden "Mutt" Dye Complex at Constitution Park. The Dedication and barbeque will take place on May 13th at 12 p.m. at Constitution Park and City Council, all current employees, as well as a selection of former employees who worked with Mr. Dye, and individuals from UBTEch who contributed work on the complex sign, are invited to attend. Mr. Glines explained that the sign is up on the south side of Constitution Park, and now it's time to make it official and celebrate. UBTEch president Aaron weight, Tim miller and welding instructors from UBTEch will be invited as will Mutt's three daughters from the Wasatch front. Councilman Busenbark also suggested inviting the welding students who helped with eh sign as a way to show them that we appreciate their efforts.

j. FY21 Audit Review

A representative from the State Auditor's Office presented a breakdown of the City revenues, property taxes,

general fund, and department budgets. The full report is available on the City's website and at the City Offices. The Auditor gave several recommendations including moving some City funds to different accounts for bookkeeping purposes. It was noted that the overall financial health of the City is excellent. Finance Officer, Rhonda Goodrich followed up and told the Council, "even though there were a lot of transitions and some difficulties, things will go a lot smoother this year."

k. City Cleanup Date Discussion

Mayor Bird informed the Council that Public Information Officer, Sunshine Bellon had gotten the word out to the public about the free dump days at K & K .

9. Purchase Orders & Financial Review

Patriot construction cost? Bus thought it was software and he was confused.

K&K issue can people call K& K instead of calling us (yes K& K will take requests from citizens directly then get with us) but we're still trying to help the public know what to do. Risk is still on the city but we have some overhead coverage now with rate adjustments concern that the city is doing a lot of work for K&K.

Motion to approve bus, second by white.

10. City Manager Report

City Manager, Josh Bake addressed the Council about the City Admin Staff's efforts to build relationships with City Committees and improve cooperation. Mr. Bake also informed Council that the Nature Park Land Transfer between UBMC and Roosevelt City had been signed. Mr. Bake went on to provide an update on CIB funding that the city is perusing. We are currently working with engineers on funding packages through CIB and two that were submitted to division of drinking water. The CIB submission deadline is in June and funds would come in October. There was a brief discussion on completion of Hayden tank project and mention of the abandoned "R- Hill" one-million-gallon tank and the possibility of using it as an artistic venue. Lastly Mr. Bake provided an update on upcoming road projects. The City Streets Project will begin in May with the goal of being done by end of July.

11. Committee Reports

There were no committee reports.

12. Items for Future Discussion

Hal Huff addressed the council asking about the 800 South grass fire that recently occurred and asked what it would take to have someone shred it and get the weeds down? Mayor Bird responded to Mr. Huff that land owners are responsible for it but asked that Councilman Busenbark and Cloward asked to look into it and see if there was something the City could do to help. Councilman Baird made a statement City owned properties and brought up that they should be well maintained "if we are going to issue citations then we should be in compliance." Mr. Baird went on to inquire about who ensures City properties meet code and encouraged City staff to look into making that an additional responsibility of the compliance officer when we get one.

13. Closed Session *(as needed)*

No closed session was held during this meeting.

14. Adjourn

At 6:51 p.m. Councilman White motioned to adjourn the April 19, 2022, meeting of the Roosevelt City Council and was seconded by Councilman Baird. All Councilmen voted aye, and the motion passed unanimously adjourning the meeting.