



ROOSEVELT Utah

ROOSEVELT CITY COUNCIL MINUTES June 6, 2023

1. Call to Order

At 5:30 p.m. Mayor, JR Bird called the June 6, 2023, meeting of the Roosevelt City Council to order.

2. Roll Call

Mayor JR Bird, and Councilmen Don Busenbark, Dustin White, Cody Aland and Rowdy Cloward were in attendance. Councilman David Baird was not present.

3. Opening Ceremony (*prayer and pledge of allegiance*)

City Manager, Joshua Bake offered the opening prayer.

4. Minutes

a. May 15, 2023,

Seeing no revisions or corrections, Councilman White motioned to approve the minutes of the May 15, 2023, City Council meeting and was seconded by Councilman Aland. The motion passed unanimously, and the minutes were approved.

5. Public Comment Period

Resident, Patricia Crystal addressed the Council regarding concerns about the property that extends behind her house, as well as the houses of some of her neighbors who shared her concerns. Mrs. Crystal shared a portion of a video that she had taken of the property and explained that it was filled with debris and vermin and that she was concerned about it becoming a fire hazard. Mrs. Crystal stated that she had gotten in contact with the Planning and Zoning Department, who were going to contact the property owner, but wanted to know if there was anything else that could be done, such as the City cleaning up the property. The Council explained to Mrs. Crystal that the City could not enter private property to clean it up but assured her that the City would be following up through the proper channels.

6. ~~Committee Appointments~~

Tabled

7. ~~Recognitions~~

8. Action Items

a. Sports Complex Bid Approval

Assistant City Manager, Ryan Clayburn presented the Council with the staff recommendation for bid acceptance for the Sports Complex project. Mr. Clayburn explained three (3) bids were turned in and that one (1) bid had met a more complete list of the requirements than the other two. The Staff recommendation was to award the bid to Armor Construction since they offered the most and came in slightly under the estimated bid amount of 2.3-million dollars. Mr. Clayburn told the Council that he had received several good referrals from other Armor Construction customers, and that he had been able to visit one of their work sites. Mr. Clayburn added that Armor Construction built the Union High ballfields, and re currently constructing ball fields in Duchesne. Mayor Bird said that a local contractor had offered a discount on the fencing and asked if they could still be used if Armor Construction is awarded the bid. Mr. Clayburn stated that Armor Construction was willing to use local subcontractors for the project. Councilman Busenbark motioned to approve awarding the bid to Armor Construction and was seconded by Councilman Aland. A roll call vote was taken with the following result:

Councilman Busenbark- AYE

Councilman White- AYE

Councilman Aland- AYE

Councilman Cloward- AYE

~~b. Field Use Agreement~~

Tabled

c. Hangar Lease Agreement

Kirby- asked that the council review and approve agreement for main hangar, will hold up to 5 planes. Price is not included in agreement, it will be included in upcoming fee schedule amendments, recommended rate from engineers is \$300.00/ month. Just need to get it passed so that we can get the planes back in. Grant, tried to and did simplify it as compared to other hangar lease agreements.

Motion to approve, Bus seconded Cloward

d. Council Assignments

Make sure committees know who their rep is so that if we can't make it they know who to report to or ask questions of. Update dates and times for committee assignments and send to Council members.

e. Fiscal Year 2024 Budget Workshop

City Manager, Joshua Bake and City Finance Director, Rhonda Goodrich presented the Council with the proposed 2024 Fiscal Budget for the City. Mrs. Goodrich explained that overall, this budget is a 6% increase on the previous fiscal year. Mrs. Goodrich indicated that the increase was needed due to several previous years of budget cuts that led to some City departments not having the funding they needed to function. Mrs. Goodrich brought the Council's attention to a 9% proposed COLA increase for City employees, which Mr. Bake elaborated on. Mr. Bake explained that he had done thorough research on what other cities and government entities had done to address cost of living concerns for their employees and stated that 78% of positions within the City were undervalued, as compared to the market, by approximately 9%.

Overall year on year budget compared to budget is a 6% increase. Golf pro is our highest paid position. Mayor Bird stated that he did not have a ton of questions regarding the overall budget, but expressed concern about the COLA indicating he felt that it was another huge jump in pay for employees and he was worried about the sustainability of such increases. Mr. Bake agreed that multiple increases of this size would not be sustainable for the City. In addition to the COLA line item, the inclusion of \$50,000 to reserve for the future when a new areal truck for the Fire Department was discussed.

9. Purchase Orders & Financial Review

Councilman Busenbark motioned to approve the purchase orders as presented and was seconded by Councilman White. The motion passed unanimously, and the purchase orders were approved.

10. City Manager Report

Mr. Bake did not give a report during this meeting.

11. Committee Reports

Councilman Busenbark updated the Council on the Interfaith Advisory Committee's Citywide Cleanup Project that will be happening on July 1st.

Councilman Cloward spoke briefly about the Arts, Parks, and Recreation Committee saying, "they have a lot of great stuff coming for the 4th of July- it will be exciting."

Mayor Bird provided a brief update on the Gun Range Project saying that there is a pending funding opportunity that is being looked into.

12. Items for Future Discussion

No items for future discussion were noted.

13. Closed Session as for the purposes listed in Utah Code 52-4-205(1)(d)

A closed session was not held during this meeting.

14. Adjourn

At 7:25 p.m. Councilman Busenbark motioned to adjourn the June 6, 2023, meeting of the Roosevelt City Council and was seconded by Councilman Aland. The motion passed unanimously, and the meeting was adjourned.