



ROOSEVELT *Utah*

CITY COUNCIL MINUTES

MAY 17, 2022

1. Call to Order

5:30 pm

2. Roll Call

Mayor JR Bird and Councilmen Don Busenbark, Dustin White, David Baird, Rowdy Cloward and Cody Aland were in attendance.

3. Opening Ceremony (*Prayer and Pledge of Allegiance*)

Councilman Baird offered the opening prayer.

4. Minutes

Seeing no corrections Councilman Busenbark motioned to approve the minutes from the April 19, 2022, City Council meeting and was seconded by Councilman Aland. The motion passed unanimously, and the minutes were approved.

5. Public Comment Period

- a. Steven Bolt introduced himself as a Ballard City resident who rents hangar space at the Roosevelt City Municipal Airport. Mr. Bolt stated that he is opposed to rumors he's heard about increases of main hangar space rent. Mr. Bolt said that he is currently paying \$150/month rent and that he is not in favor of a rent increase to cover the cost of a new roof. Mr. Bolt went on to cite increasing food and gas costs, referencing an 8.3% current consumer inflation rate. "With no increase in income, and an increase in rates, it creates another burden on the consumer." Mr. Bolt recommended that if increases need to happen, it should be incremental and in line with other costs.

- b. Dusty Monks introduced himself to council and the public in attendance as the Oil and Gas Liaison for state of Utah. Mr. Monks offered to be a resource to assist the community.

6. Public Hearing

a. Budget Reopen (FY 22)

Finance Officer, Rhonda Goodrich addressed council regarding the need to reopen the fiscal year 2022 budget. Mrs. Goodrich referenced the following adjustments:

1. An additional \$25,000 to cover Animal Shelter expenses- Even though Animal Shelter revenues are increasing, the Shelter Director is facing the same cost increases as everyone else.
2. The Roosevelt City Golf course has not exceeded its overall budget but has exceeded pro shop merchandise budget, which now needs to be increased.
3. Fuel prices have increased and as such the Roosevelt City Airport needs a total increase in its budget of \$193,000.

Councilman Busenbark asked Mrs. Goodrich if she was comfortable with these budgetary adjustments. Mrs. Goodrich responded that yes, the funds were available, and she was comfortable with the adjustments. Seeing no additional questions from Council, Councilman Busenbark motioned to enter the Public Hearing and was seconded by Councilman Baird. The motion passed unanimously, and the Council entered Public Hearing.

Seeing no comments from the public, Councilman White motioned to return to Regular Session and was seconded by Councilman Busenbark. The motion passed unanimously, and the Council returned to its Regular Session.

Councilman Busenbark motioned to approve the amended budget as presented by Mrs. Goodrich and was seconded by Councilman White. All Councilmen present voted aye and the motion passed unanimously, approving the FY-22 amended budget.

7. Items

a. Employee of the Month

Lt. Allan Tucker was recognized as the Employee of the Month for May. Lt. Tucker was praised for his dedication to the Roosevelt Police Department during the interim while a new Chief was being sought, and for all that he has done to improve the department over the last year. A statement from Chief Mark J. Watkins read, "Our police department has made leaps and bounds, but there is a certain individual who has been there through thick and thin...without his dedication and professionalism, the police department would not be what it is today"

b. K&K Sanitation- City Cleanup Week Summary

Mr. Kettle of K&K Sanitation addressed the Council regarding "Free Dump Week" and provided a brief summary of the total amount of garbage dumped during that period. Mr. Kettle then presented an invoice for \$12,000, requesting to be reimbursed for the service, stating "previous years this was a donated service, but considering the times and costs of everything, we're requesting reimbursement." Mayor Bird responded to Mr. Kettle saying that the City would review the invoice and make a determination and the invoice may be paid on the next set of purchase orders.

c. State Street Bid Discussion

Bret Reynolds from Civco presented on cost increases for the State Street Reconstruction Project and provided the follow options for funding and completing the project:

- 1) Go back and see where we can find \$628,000, perhaps from CIB.
- 2) Reject the bids and rebid in fall with the understanding that we likely wouldn't see lower costs.
- 3) Scope the project back to be within budget, first thing that would happen is losing \$300,00 UDOT money so the city's costs wouldn't diminish.

Mr. Reynolds stated that to move forward Civco needs a commitment that the City is comfortable moving forward with the project and will secure funding.

Councilman White inquired about why we only had one bid for the project and Mr. Reynolds explained that all "local" contractors are busy, and since it is bid through UDOT and uses federal funding we must play by their rules, which includes 7% disadvantage business clause. Mr. Reynolds went on to explain that this project is 39% over budget and the climate is good for contractors right now- they're all busy. We don't see an end to it currently.

Councilman Busenbark motioned that the City move forward with the current contractor for the State Street Reconstruction Project and pursue funding through CIB and was seconded by Councilman Baird. All Councilmen present voted aye, and the motion passed unanimously.

d. CIB Application- State Street Project

After some discussion it was determined that the City would seek a loan for the project through CIB, rather than grant funding, to ensure that this project would not compete with other projects the City is seeking grant funding for. It was noted that the City would assume some risk in pursuing this option as the contractors will only honor their bid until May 28th and we wouldn't find out if our CIB loan request is approved until October of this year. City Manager, Josh Bake noted that although it wouldn't be ideal, the City could assume that financial risk. Mr. Bake provided the following staff recommendation: "we don't want to overextend ourselves, apply for \$600,000 as full loan, apply for ballfield as grant, then come back and seek funding for future legs of the state street project."

Councilman Baird, motion to take staff recommendation and apply for a \$600,000 CIB loan to finish the State Street Reconstruction Project to 200S and was second by Councilman Aland. All Councilmen present voted aye, and the motion passed unanimously.

e. CIB Application- Sports Complex

Jeff Baker of Jones & DeMille along with City Manager, Josh Bake discussed the CIB funding options that could potentially be obtained to fund the Roosevelt City Sports Complex. Mr. Bake has submitted a draft version of a funding request to UBAG for review and in order to keep costs low, vending and concessions structures were left out. Utilities hook-ups will still be installed for future development. The project has a \$3.5 million total and after the UBAG meeting the City will have a better idea of what ratio of loan to grant we can ask for. Councilman Busenbark asked if any of the total cost could be offset with community involvement and volunteers. Mr. Bake responded that the City always wants to encourage citizen involvement and ownership, however that would not affect the amount of funding that we need to secure up front.

Councilman Aland motioned to move forward with pursuing CIB funding and was seconded by Councilman Cloward. All councilman voted aye, and the motion passed unanimously.

f. Planning and Zoning Recommendations and Discussion Regarding Title 16 and Title 17

Planning and Zoning Division Manager, Drew Eschler reported on the Planning and Zoning work session from the night before and noted the following items regarding Title 16 and 17 of the Roosevelt City Code.

- i. The City is working with engineers right now to look at recommendations for shoulder width in leu of curb and gutter, along with 6" asphalt.
- ii. Looking at not requiring curb and gutter at this time, since we do not have storm drains in that area, going back to master plan to see about getting storm drain in that area, at that time we may go back and retrofit/ special assessment and require curb and gutter in that area. As it is currently written in the ordinance, council can make an exception. The city should clean up the ordinance so it's black and white and there is more definition and less case-by-case discretion on the part of council.
- iii. Title 16 needs to differentiate between residential, commercial or industrial.

- g. **UBTech Security Agreement Approval and New Hire Request**
Police Chief Mark J. Watkins addressed the Council regarding the UBTech Security agreement. Chief Watkins stated that it has been difficult to find credible candidates for the position, but that they have finally found an individual who would represent the department well. Mayor Bird added that this position has been covered by other officers in our rotation and hiring another officer would take us from 14 to 15, although we can only use a fraction of their time for patrol. Councilman Busenbark motioned to approve the hiring of a new officer to fulfill the hours needed for the UBTech Security Agreement and was seconded by Councilman Baird. All councilmen present voted aye, and the motion passed unanimously.
- h. **Ballard Sewer Contract**
City Attorney Grant Charles presented the Ballard Sewer Contract and explained that it has auto-renewed for another five years. Mayor Bird suggested to Council that the City should take the next 5 years to determine if there are some things we would like to change to create “wins” for the City such as, a percentage of impact fees, a monthly rate, or looking into a higher percentage of Independence Line and Impact fees.
- i. **P3 Analyst**
Eric from P3 Analyst presented on their Cost Analysis services which provide cost control, cost reduction, and cost recovery. There is no upfront cost for the service and their fee is a percentage of any cost savings they are able to find for the City. City Manager Josh Bake explained that using this service would protect taxpayer money.
- j. **Appointments**
- i. Julianne Richens- Arts Subcommittee of the Arts, Parks and Recreation Committee
 - ii. Vanessa Oakes- Arts Subcommittee of the Arts, Parks and Recreation Committee
 - iii. Sherry Winn-Trails Subcommittee of the Arts, Parks and Recreation Committee
Councilman Busenbark Motioned to approve the APRC appointments and was second by Councilman White. All Councilmen present voted aye, and the motion was approved.
 - iv. Cory Laing – Airport board
Councilman White motioned to approve the appointment of Cory Laing to the Airport Board and was second by Councilman Aland. All Councilmen present voted aye, and the motion was approved.
- k. **Resolution Amending the Roosevelt City Arts, Parks and Recreation Advisory Committee**
A resolution was presented to Council containing the following amendments to the resolution forming the Arts, Parks and Recreation Committee:
- i. Members shall attend two thirds (2/3) of all scheduled committee meetings, including electronic meetings. When unable to attend, advance notice should be given to the Chair as soon as reasonably practical. If advance notice is not possible an explanation should be provided to the chair within a reasonable amount of time following the meeting.
 - ii. The Mayor may remove a member for any reason, including but not limited to failure to attend two thirds (2/3) of scheduled meetings, failure to perform duties and failure to foster and maintain positive working relationship with Committee members, Roosevelt City Officials, staff or volunteers and the public.

- iii. The City will set aside funds, at the discretion of the City Council, for use by the Committee.
- iv. The Committee shall have authority to expend those funds specifically designated for the Committee's use by the City Council. To expend funds a Committee member shall provide a City employee, designated by the City Manager, with the list of goods to be purchased. The designated City employee will submit any applicable contract to the Mayor for signatures, make the purchase, code any receipts or purchase orders with the proper account, make payment and provide documentation to the City Finance Director.
- v. The Committee shall have no authority to appropriate or expend public money nor to incur any obligations except as provided herein.

Councilman Cloward motioned to approve the resolution as amended and was seconded by Councilman Baird. All Councilmen present voted aye, and the motion passed unanimously.

- I. Ute Indian Tribe and Zions Pharmaceuticals joint venture re: Zion Medical- A Utah Cannabinoid Company
Blake Smith the CEO Zion Pharmaceuticals & Chief Science Officer presented information on the Joint venture between Zions Pharmaceuticals and the Ute Indian Tribe to open a pharmacy in Roosevelt City. Mr. Smith answered several questions regarding his business and the industry in general. Below are the key questions from Council and responses from Mr. Smith:
 - i. Do we currently have doctors prescribing medical marijuana in this area?
Answer: Not currently. Doctors can write 15 prescriptions a year for medical marijuana and when the pharmacy opens, we expect to see more doctors in Roosevelt prescribing.
 - ii. Do you plan to cultivate marijuana at the facility there?
Answer: Yes. We plan to include as many efficiencies as possible.
 - iii. Will there be a license pharmacist?
Answer: Yes. We are required by law to have licensed pharmacist overseeing everything.
 - iv. Will THC products be sold?
Answer: Yes.

City Manager Josh Bake added that it's a phenomenal thing that they [Zions Pharmaceuticals] are even coming to Council and informing us. As far as Council goes, there really isn't anything we can do or a decision to be made. Jeff Hartley the Government Relations Rep for Zions Pharmaceuticals also addressed Council and stated that the licensure process is laborious by design, licenses are restricted geographically lots of checks and inspections and state requirements. Patrons must have prescription and medical card in order to even be allowed in the facility. The benefit to the City is primarily in sales and property tax.

m. Award Recognition

Brian Chipman and Kirby Wolfinger of Public Works were acknowledged for all their hard work and congratulated for the award the City received from the Water Environment Association of Utah for having the best maintained wastewater facility in the state. This award is made all the more impressive by the fact that Roosevelt City also has the oldest wastewater facility in the state.

n. Sanitary Survey Results

Water Source Director, Ryan Clayburn presented the following Sanitary Survey results to Council:

Roosevelt City just completed their Sanitary Survey this year which is required by the Division of Drinking Water every three years for water systems providing drinking water to the public. The Utah Division of Drinking Water's Improvement Priority System (IPS) Rule, R309-400, rates public drinking water systems. Points are assigned based on non-compliance with the Drinking Water Rules. Points assessed during a sanitary survey will become part of the total IPS points if not corrected within the time frame specified in this report. After having the survey done, we are pleased to only have one deficiency which was resolved by the end of the survey and zero points was assessed to Roosevelt City's IPS Report.

8. Purchase Orders & Financial Review

Councilman Busenbark motioned to approve the purchase orders for the month and was second by Councilman Cloward. All Councilmen present voted aye, and the motion passed unanimously.

9. City Manager Report

City Manager, Josh Bake took a moment to acknowledge and congratulate the great job that the Public Works and Water Departments have been doing and went on to discuss upcoming City projects. This next year is going to be very busy, lots of capital projects coming up this next year. Mr. Bake expressed his thanks to Finance Director, Rhonda Goodrich for staying late and working weekends to get the upcoming fiscal year budget finalized. Lastly, Mr. Bake informed council that the City had received another grant from UORG for funding for the Nature Park. Mayor Bird noted that the most recent clean up at the Nature Park was phenomenal.

10. Committee Reports

Mayor Bird informed Council that the City is getting a little closer to having the necessary funding for the Gun Range and because of guns and ammo sales, the pot of funds is continuing to increase.

Councilman Aland told the Council that the "Mutt" Dye dedication went really well.

11. Items for Future Discussion

No items for future discussion were added.

12. Closed Session (*as needed*)

No closed session was called during this meeting.

13. Adjourn

At 7:51p.m. Councilman Busenbark motioned to adjourn the May 17th meeting of the Roosevelt City Council and was seconded by Councilman White. All Councilmen present voted aye, and the meeting was adjourned.