



ROOSEVELT *Utah*

CITY COUNCIL MINUTES

JUNE 21, 2022

1. Call to Order

At 5:30 p.m. Mayor, JR Bird called the June 21, 2022, meeting of the Roosevelt City Council to order.

2. Roll Call

Mayor, JR Bird and Council Members Cody Aland, David Baird, Don Busenbark, Dustin White and Rowdy Cloward were present for this meeting.

Others in attendance included:

Joshua Bake, Ryan Clayburn, Rhonda Goodrich, Sunshine Bellon, Kirby Wolfinger, Brent Fenn, Brock Arnold, Taylor Ruff, Corey Page, Reed Page, Brent Reynolds, and Troy Gadd.

3. Opening Ceremony (Prayer and Pledge of Allegiance)

Councilman Aland offered the opening prayer.

4. Minutes

Seeing no amendments to the May 15, 2022, City Council Meeting Minutes, Councilman Busenbark motioned to approve the minutes as presented and was seconded by Councilman White. Those voting aye were:

Jr Bird

Cody Aland

David Baird

Don Busenbark

Dustin White

Rowdy Cloward

The motion passed unanimously, and the minutes were approved.

5. Public Comment Period

There was no public comment heard at this meeting.

6. Public Hearing

a. CIB Applications

i. State Street Reconstruction Project

During a previous city council meeting the City approved going to CIB for additional funding for the State Street Project. The application was submitted. As part of the CIB funding process, CIB requires a Public Hearing to be held to discuss the project, the need for the funding, and options if CIB either does not provide the funding or if they change the amount of funding or the terms of the funding. Brent Reynolds, Civco Engineering, presented an overview of the State Street Reconstruction Project including the scope of the project (State Street from 800 S to 300 S) and the total project cost (2.8 million dollars.) It was



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clarified that painting bike path and/or walking path lines would not be a part of this project, but that curb, gutter and sidewalks would be. The project also includes widening and rehabbing State Street from 800 S to US 40. Mr. Reynolds added, most importantly the striping at US 40, which has been a problem, will be fixed. Public Works Director, Kirby Wolfinger commented on the need for this project citing safety concerns saying, "it is dangerous for residents to walk along this road." Mr. Wolfinger also discussed drainage issues that can cause flooding in the intersection and also pose a safety risk. Councilman Aland agreed that there was a safety concern for residents traveling along the road and added that there are "quite a few handicapped people that have to travel along that street and are forced into the road. Mayor Bird summarized comments he had received from the public via email describing State Street as a "narrow road full of potholes which creates safety concerns for cars." The potential terms of CIB funding were also discussed and City Finance Director, Rhonda Goodrich advised that if the City had to accept funding in the form of a loan that it could handle the interest rate. At this time Councilman Busenbark Motioned to enter a public hearing on the issue and was seconded by Councilman White. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and a Public Hearing was entered.

Seeing no comments from the public, Councilman Busenbark motioned to return to regular session. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

Councilman White motioned to approve the pursuing of \$629,000 from CIB with the objective of obtaining 0% interest and was seconded by Councilman Aland. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |



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The motion passed unanimously, and Roosevelt City Administrative staff were given the directive to pursue project funding through CIB.

ii. Roosevelt City Sports Complex

As part of the CIB application, Roosevelt City is required to hold a public hearing to discuss the project, specifically with regard to the potential of the applicant taking a loan as part of the funding package. The CIB application is requesting \$3,500,000 at 50% grant and 50% loan with the requested loan rate being 0.5%. City Manager, Joshua Bake provided the Council with further information and answered questions regarding the project. In response to questions from Council, Mr. Bake clarified the following in regard to scope of the project which will include lighting for the soccer fields, but not the walking path (separate project). Mr. Bake also provided some background on CIB stating that “they usually prioritize infrastructure projects, but they will consider projects like this if a need is demonstrated.” Additionally, matching funds are not required, however contributing funds increases chances of funding because it shows commitment from the community. Recreation projects are often funded by an interest-bearing loan. At this time Councilman Busenbark motioned to enter a Public Hearing and was seconded by Councilman Cloward. Those voting aye were:

Jr Bird

Don Busenbark

Cody Aland

Dustin White

David Baird

Rowdy Cloward

The motion passed unanimously, and a Public Hearing was entered.

Mason Miles, from UBMedia addressed council with a question concerning building and maintenance costs for the project as well as its timing, “What is the benefit of a sports complex to a community that is facing increased costs?”

Mayor Bird explained that the sooner the project goes out to bid, the sooner the City can lock in prices. Councilman Busenbark added that there are currently no plans to increase local tax rates and this project would not increase the tax burden for citizens. Councilman Cloward stated “we have anywhere from 800-1000 kids playing softball and 600 kids playing soccer, this will allow us to keep kids here and recreate here which will save families the cost of traveling. Keeping games in our town brings in people and money.” Lastly Mr. Bake added his perspective by stating, “recreation has huge benefits to the community... if kids are engaged in positive social activities, they stay out of trouble.”



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Kelly Mecham of Rumble Softball provided the following comment:

“31 teams came this year to participate in fast pitch tournament and 7 teams were from out of state. Weeks before the tournament we had all the hotels in town booked out and we were trying to find spaces for RVS. We ran all 7 fields and had to include the high school. We are only in our second year, and we are already maxing out our capacity. If we had the facilities, we could easily host tournaments of 40+ teams.”

Jeremy Libberton, Roosevelt Citizen, provided the following comment:

“We see the need for pickleball, we see 60 people or so that we are trying to fit on our current courts and have to turn people away because we do not have the capacity. This would give us dedicated spaces. Every time we start a league, it fills up in the first day and we have to turn people away.”

Reed Page, Former Roosevelt Citizen, provided the following comment:

“We grew up here and benefited greatly from the sports complex we already have. This is a huge, massive, massive community asset. We look forward to seeing all of this good stuff develop and will be coming back to make use of it.”

Seeing no additional comments, Councilman Busenbark motioned to return to regular session and was seconded by Councilman White. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and the Council returned to regular session.

Councilman Busenbark then motioned to approve the pursuing funding for the Sports Complex (\$3,500,000 at 50% grant and 50% loan at 0.5%) and was seconded by Councilman Aland. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and Roosevelt City Administrative staff were given the directive to pursue project funding through CIB as outlined.



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b. Fiscal Year 2023 Budget

Finance Officer, Rhonda Goodrich staff addressed Council with the recommendation for adopting the Fiscal Year 2023 budget consisting of \$9-million General Fund, \$ 3.06-million Water Fund Expenditures, \$954-thousand Sewer Fund Expenses, \$10.9-million Capital Projects Budget. Mrs. Goodrich explained the major adjustments that came as a result of the Council Work Session as follows: \$800,000 that was shown in the revenue but not in the budget and has since been correct. Other adjustments included cover for the park has gone up 20%, bleachers for the Aquatic center have been added. Mayor Bird commented, “this budget is pretty aggressive, but we do have a capital projects list of 56 items that we are working on this year.” Councilman Busenbark added, “it is important to note that I appreciate Rhonda and Josh and everyone who is working on this they are working hard to avoid increasing tax rates for the citizens. We have not raised rates in response to increased costs.” Mayor Bird then concluded that this budget is in line with where our budgets have been historically. Up until 5 years ago when budget cuts were made and the City saved \$15 million, which is not what a city is supposed to do. We saved money but our departments suffered. Funding our departments will benefit the citizens and give them what they need. At this time Councilman White motioned to enter a Public Hearing and was seconded by Councilman Cloward. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and Council entered into a Public Hearing.

Troy Gadd, Roosevelt Citizen, provided the following comment on the budget: “As much as your baseball complex will bring people to the community, your golf course does. I am happy to see its budget increase. You have a gem in the golf course and needs to be treated as such, I believe, and it will bring as much income as the baseball fields.”

Seeing no additional comments, Councilman Cloward motioned to return to regular session and was seconded by Councilman Busenbark. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

Councilman Busenbark motioned to approve the Fiscal Year 2023 budget as presented and was seconded by Councilman Aland. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and the Fiscal Year 2023 budget was approved.



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7. Items

a. **Employee of the Month**

Aaron Brown was awarded Employee of the Month for June. Mr. Brown received the highest number of nominations of any employee so far, 23.

b. **Court Security Agreement**

City Attorney, Grant Charles addressed Council with the following recommendation:

That the Mayor, Chief of Police and City Attorney sign the contract between the State of Utah Administrative Office of the Courts and Roosevelt City. City Attorney, Grant Charles has reviewed the contract and has approved it. The scope of work is as follows, Bailiff Services:

A. Roosevelt City Police Department shall assign such law enforcement or special function officers as bailiffs in each courtroom when court is in session in the Eight District, District and Juvenile Courts in Roosevelt City.

B. Roosevelt City Police Department and AOC through their designees shall coordinate the staffing, scheduling, and service levels at the various court locations with the goal of promoting efficiency and quality. The City is hiring authority for all officers assigned under this contract; however, the appointment or reassignment of a courtroom bailiff is subject to the concurrence of the judges with whom the bailiff will work/works.

Security Service:

Roosevelt City Police Department agrees to provide court security services and such other duties as may be required by law for the Eighth District, District and Juvenile Courts in Roosevelt City. The City agrees to provide sufficient security staff of qualified law enforcement officers to provide security according to the Court Security Plan. The City agrees to provide security staff sufficient to provide door access security when court is in session. Court security services will be provided on days court is in session, during the hours of 7:30 a.m. to 5:30 p.m. and any hour that the court is open before or after those times.

Court Security Plan:

In accordance with Rule 3-414, Utah Code of Judicial Administration, the court executive in consultation with the Roosevelt City Police Department, has developed a court security plan. The plan outlines the responsibilities of the Police Department, and a written copy of that plan has been provided to the Police Department. The Court Security Plan is hereby incorporated by reference into this contract.

Councilman Busenbark motioned to approve the Court Security Agreement and was seconded by Councilman Baird. Those voting aye were:

Jr Bird

Cody Aland



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David Baird

Dustin White

Don Busenbark

Rowdy Cloward

The motion passed unanimously, and the Court Security Agreement was approved and signed.

c. **Kinder Morgan Right of Way and Easement**

City Attorney presented the proposed Kinder Morgan Right of Way and Easement agreement to council and explained that a pipeline is already in place and not a lot is changing. There is language in the agreement that has Kinder Morgan replacing crops, but there are no crops there. Kinder Morgan is asking for a 40' easement while they repair their line, then it will reduce back to 20' when repairs are completed.

Councilman Baird motioned to approve the Kinder Morgan Right of Way and Easement and was seconded by Councilman Busenbark. Those voting aye were:

Jr Bird

Don Busenbark

Cody Aland

Dustin White

David Baird

Rowdy Cloward

The motion passed unanimously, and the Easement was approved.

d. **Spectra Contract Renewal**

Brock Arnold, city title, presented on the updated contract between Spectra and Roosevelt City and addressed some concerns of administrative staff "we talked through service issues that we had and there was previously a breakdown in communication." In regard to cost, there were increases on their end that that were out of their control (Microsoft office.) Additionally, we want more local user control so with that we will take over outlook subscription as well. They are proposing a reduced cost for monthly expenses listed in proposal doc. Spectra will provide an updated contract upon approval from City Council. Councilman Busenbark commented, "I appreciate working with local vendors as much as we can, but I also appreciate accountability and communication. I am glad that they are working with us, and I am glad that we have a year to assess it." Councilman Busenbark then motioned to approve the contract with Spectra and was seconded by Councilman Baird. Those voting aye were:

Jr Bird

Don Busenbark

Cody Aland

Dustin White

David Baird

Rowdy Cloward

The motion passed unanimously, and the contract was approved.



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e. **Planning and Zoning Items**

i. **Golf Course Subdivision Lot Line Adjustment**

Troy Gadd presented the Golf Course Subdivision Lot Line Adjustment to Council on behalf of the property owners. Planning and Zoning Division Manager, Drew Eschler informed Council that the adjustment had been approved by Planning and Zoning and that everything was in compliance with City code.

ii. Councilman White motioned to approve the lot line adjustment and was seconded by Councilman Busenbark. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and the lot line adjustment was approved.

iii. **Keith Hansen Lot Line Adjustment**

Troy Gadd presented the Keith Hansen Lot Line Adjustment plat to Council and explained that the purpose of the adjustment was to trade property between two neighbors. The owners of both properties have agreed to the terms of the trade and have signed the plat. Councilman Busenbark motioned to approve the lot line adjustment and was seconded by Councilman Aland. Those voting aye were:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Jr Bird | <input checked="" type="checkbox"/> Don Busenbark |
| <input checked="" type="checkbox"/> Cody Aland | <input checked="" type="checkbox"/> Dustin White |
| <input checked="" type="checkbox"/> David Baird | <input checked="" type="checkbox"/> Rowdy Cloward |

The motion passed unanimously, and the lot line adjustment was approved.

f. **Fee Schedule Discussion RE: Stonegate**

City Manager, Joshua Bake addressed Council regarding issues with the City's Consolidated Fee Schedule that need to be addresses, specifically how water and sewer are billed for in the Stonegate Subdivision. Previously customers were being charged amounts that are different than what is listed in the fee schedule. When current staff realized this, they switched costs to match the resolution. Previously a hand drawn map was being referenced when determining costs. We need direction from Council to determine the true intent of the previous Council's decision, and to establish an equitable and proper rate that matches that intent. City Treasurer, Taylor Ruff explained to Council that in accordance with the current fee schedule ordinance, new homes pay more than double the rate of their neighbors. There is also a belief that there was a 30-year term, but that isn't listed in any ordinance. Through discussion, it was determined that whatever the rate is, it should be structured to pay off the loan that the City took



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out to cover the Stonegate connections. Mayor Bird gave the direction that he would like to see a committee of residents from the area who could work with the City along the way to ensure that planning goes smoothly before bringing the issue to Council for a final decision.

g. Drinking Water Loan

Water Source Director & Assistant City Manager, Ryan Clayburn, presented the drinking water loan for City Council's consideration and approval with the following recommendation: Acceptance of funding and approval of \$110- thousand which is the amount of the City's contribution to the project as mandates by the Drinking Water Board. Roosevelt City has received an opportunity to accept a \$2,841,000, 0% interest loan with 100 % principal forgiveness for the Page Bench tank and water line project. The total project is budgeted for \$2,951,400. Roosevelt City's contribution towards the project will be \$110,000. This project resolves all points on our IPS report. Mayor Bird expressed his thanks to Ryan, Rhonda and Jones and DeMille for representing Roosevelt City and finding such a great funding opportunity. Councilman White acknowledged that this funding was not sought in accordance with city policy and asked how a system could be provided in which staff don't feel like they are doing something wrong if they need to pursue funding without first getting approval from Council. Mayor Bird suggested "approved" project lists, and Grant Charles said that he believed a policy empowering department heads to approve seeking funding, would be more effective. Mayor Bird supported this approach and requested that Mr. Charles begin working on a resolution. At this time Councilman Busenbark motioned to approve acceptance of the Drinking Water Loan and was seconded by Councilman Cloward. Those voting Aye were:

Jr Bird

Don Busenbark

Cody Aland

Dustin White

David Baird

Rowdy Cloward

The motion passed unanimously, and the loan was accepted.

h. K&K Discussion

City Manager, Joshua Bake introduced Bret Kettle, of K & K Sanitation and provided background on their payment request; last council meeting we were presented with a bill for "free dump day." It was not in the budget and not something we were prepared for. If we intend to pay it, we need to reopen the budget and bring that before council during the next meeting. Council discussed the costs and services provided with Mr. Kettle and expressed that they weren't apposed to paying it, the City just didn't plan for it in the budget. Council provided the direction to move forward with reopening the budget to pay for the services provided, and to amend the City's contract with K&K to make sure it addresses issues brought up in this meeting.



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i. Disposition of Unclaimed Property

Deputy Recorder/ PIO, Sunshine Bellon addressed Council with the following recommendation:

That City Council approve, per state code 77-24a-5, the disposition of 13 unclaimed bicycles currently in storage at RPD, by applying them to a public interest use. Specifically, repairing and then distributing them at the kick-off Roosevelt City Slow Ride. \$1,000 has been budgeted for the repair of the bicycles. This repair includes new inner tubes for all bikes, brake tune ups, and chain repair or replacement and wheel truing as needed. This amount is based on a quote from Red Mountain Cycles, who stated they could get the job done in time for the first ride, if they received the bikes this month. Councilman Baird suggested implementing a raffle to ensure equity in the distribution of the bikes. Councilman Baird then motioned to approve the disposition of property with the caveat of using a raffle method and was seconded by Councilman Cloward. Those voting aye were:

Jr Bird

Don Busenbark

Cody Aland

Dustin White

David Baird

Rowdy Cloward

The motion passed unanimously, and the disposition of the unclaimed property into the public interest was approved.

8. Purchase Order and Financial Review

No questions or concerns were voiced in relation to the Cit's purchase orders.

9. City Manager Report

Working with a couple of properties that are showing interested in the property on Main Street. The City also has the ambulance shed property back so discussions can move forward with what to do with it. Mayor Bird commented that he was in favor of something like a museum happening in the old ambulance shed property. Council was invited to tour the property at their convenience.

Councilman Baird took the opportunity to address Mr. Bake about his concerns about not being able to locate current City code online. Councilman Baird said that he believed it should have been updated by now and that he is concerned and would like an update from the current publishing company.

10. Committee Reports

11. Items for Future Discussion

12. Closed Session

Councilman Busenbark motioned to enter a closed session to discuss the purchase, exchange, or lease of real property and then to return to regular session once the discussion was complete. Councilman Baird seconded this motion and those voting aye were:



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Jr Bird

Cody Aland

David Baird

Don Busenbark

Dustin White

Rowdy Cloward

Closed session was held for approximately 1 hour.

13. Adjourn

At 8:53 p.m. Councilman Busenbark motioned to adjourn the June 21, 2022, Roosevelt City Council Meeting and was seconded by Councilman Baird. Those voting aye were:

Jr Bird

Cody Aland

David Baird

Don Busenbark

Dustin White

Rowdy Cloward

The motion passed unanimously, and the meeting was adjourned.