



# ROOSEVELT *Utah*

## ROOSEVELT CITY COUNCIL DRAFT MINUTES

Aug 15, 2023

The agenda will be as follows:

1. Call to Order

At 5:32 p.m. Mayor JR Bird called the August 15, 2023, meeting of the Roosevelt City Council to order.

2. Roll Call

Mayor JR Bird and Councilmen Dustin White, David Baird, Rowdy Cloward, and Cody Aland were in attendance. Councilman Don Busenbark joined the meeting remotely via Zoom.

3. Opening Ceremony (*prayer and pledge of allegiance*)

Councilman Aland offered the opening prayer.

4. Minutes

a. Aug. 1, 2023,

Seeing no amendments or corrections Councilman Baird motioned to approve the minutes of the August 1, 2023, meeting and was seconded by Councilman White. The motion passed unanimously.

5. Public Comment Period

No members of the public in attendance chose to make a comment at this time.

6. ~~Committee Appointments~~

No committee appointments were recommended during this meeting.

7. Recognitions

Roosevelt Chief of Police Mark J. Watkins took a moment to recognize Sgt. Morant Harrison and thank him for all the work he did for UBIC and the effort that he put forward to ensure public safety at the event

8. Recess to Reconvene as the Redevelopment Agency

Prior to reconvening as the Redevelopment Agency, the Council requested that Cody Deeter from EFG Consulting take a moment to share his presentation on the proposed Main Street Community Reinvestment Project (included with minutes). At 5:45 p.m. Councilman White motioned adjourn and reconvene as the Redevelopment Agency for

the purpose of holding a public hearing and was seconded by Councilman Aland. The motion passed unanimously.

9. Public Hearing by the Redevelopment Agency of Roosevelt City

- a. Public hearing to take comments regarding the proposed adoption of a Project Area Plan and Project Area Budget for the Main Street Community Reinvestment Project Area containing approximately 379 acres of land located in the downtown area at the intersection of Main Street and Lagoon Street.  
37 members of the public attended and signed the roll sheet. Several members of the public asked questions about the project relating to property taxes, parking, and how effective the City anticipated the project would be considering there would still be truck traffic on Main Street. Members of the public spoke in favor of store owners on Main Street taking pride in their storefronts and doing more cleaning in front of their stores. Some concerns were raised, and some comments in favor of the project were made, but when Mayor Bird asked if anyone would like to make a specific statement in favor of, or in opposition to the project, no one chose to do so.

10. Redevelopment Agency Action Items

- a. Consideration of a resolution adopting a Project Area Plan for the Main Street Community Reinvestment Project Area.
- b. Consideration of a resolution adopting a Project Area Budget for the Main Street Community Reinvestment Project Area.

The Council emphasized that the adoption of a project area plan and budget were the first steps in a long process that would have more public hearings and involvement. Councilman Baird motioned to approve both the proposed project area and budget indicating that they were subject to change based on negotiations with other taxing entities and was seconded by Councilman Cloward. A roll call vote was taken with the following result:

White: Aye

Baird: Aye

Cloward: Aye

Aland: Aye

Busenbark: Aye

The motion passed unanimously.

11. Recess to reconvene as Roosevelt City Council

At 6:48 p.m. Councilman Cloward motioned to recess and reconvene as the Roosevelt City Council and was seconded by Councilman Aland. The motion passed unanimously.

12. Action Items

a. ICAC MOU approval

City Attorney, Grant Charles, defined "ICAC Taskforce," Internet Crimes Against Children Taskforce, and "MOU," Memorandum of Understanding. Mr. Charles went on to explain that an MOU can be a contract in some cases, but that the MOU before the Council was not. Mr. Charles added that the proposed MOU was the same as MOUs previously signed by the city and that he recommended approving and signing it. Councilman White motioned to approve the MOU and was seconded by Councilman Cloward. The motion passed unanimously.

b. Procurement Resolution Items

- i. Discuss need to change to Ordinance
- ii. General Discussion
- iii. APR Committee Direction

City Manager, Joshua Bake informed the Council that the above items would need to be discussed and altered via ordinance. Mr. Bake told the Council that he would send out the current procurement policy to all the Council members.

c. APR Request

i. Frisbee Golf in Constitution Park

Preston Kadleck Chair of the Arts, Parks and Recreation Committee addressed the Council with the Request that they approve the Committees request to add additional frisbee golf baskets at Constitution Park. The 3 new proposed "holes" would be located in the trees near the bathrooms, playground, and pavilion at Constitution Park. Recreation Director, Aaron Brown and Parks Supervisor, Dustin Glines both recommended against approving the additional baskets in the proposed location citing safety and enjoyable use concerns given the location and multiple uses in the area. Councilman Alnd asked Mr. Kadleck what the issue was with the current 7-hole configuration and inquired if the current course was not difficult enough. Mr. Kadleck responded that the issue is the risk to the frisbee golf players when teams cross paths on the current course. Councilman Aland asked Mr. Glines if there had been any complaints about the frisbee golf course in the 2 years that it has been up. Mr. Glines responded that there have been no complaints and stated that he believed this was because the current configuration was out of the way of the other activities in the park. Councilman Cloward indicated that he had been involved in the planning for this proposal and stated that there were no other good configurations to get a 9-hole course at Constitution Park. Councilman White voiced support for the project, while mitigating safety concerns stating, "if other cities like Salt Lake can do it, then we can do it here". City attorney Grant Charles said that he had liability concerns with the proposed configuration and recommended finding an alternative that would keep the baskets out of the trees. Councilman Busenbark motioned to table the issue and Councilman White offered an alternative motion to approve the placement of temporary baskets and work with parks staff to determine a location. Councilman Baird seconded Councilman White's motion to approve and the motion passed unanimously.

d. Backup Generator Discussion/Solicitation Approval

Roosevelt City Police Lieutenant Alan Tucker requested that the Council approve getting an engineer to draw up plans for a backup generator/power system for the Police and City offices. Lt. Tucker explained that getting the design would enable the City to seek grant funding for the system. Finance Officer, Rhonda Goodrich added that even if the City didn't take advantage of the upcoming funding opportunity, that having the plans on hand would make it so that the City could apply for other funding opportunities as well. Mrs. Goodrich added that there is funding available for this request in the building maintenance budget. Councilman Cloward motioned to approve the request and was seconded by Councilman Aland. The motion passed unanimously.

e. Sports Complex Change Orders

- i. ~~Backstop Concrete wall~~
- ii. ~~Mow strip under outfield fence~~

- iii. ~~Batting Cages~~
- iv. ~~Sidewalk to South walking path~~
- v. ~~Sprinkler layout and head change~~
- vi. Sprinkler Head purchase
- vii. Maintenance Shed
- viii. ~~South End Landscaping~~
- ix. ~~Sewer Line~~
- x. ~~Pavilion/ Shade Structures~~

Jeff Baker of Jones and DeMille presented the Council with a list of possible change orders for Armor Construction, as well as the Sports Complex project overall. Mr. Baker requested that the Council review the list and approve or deny any of the listed changes. Councilman Busenbark reminded the Council that their intent was to get as much community support for the Sports Complex as possible and stated that for any of the line items [proposed change orders] where community support would be possible, we should try and get outside funding first. Councilman Busenbark added that he supported any changes that were needed to move forward with the project. The Council discussed the necessity of several line items including the concrete backstop, batting cages, landscaping, and sprinklers. Councilman White stated that he was in favor of natural/low water/ xeriscape like design for the south end of the field to control costs and conserve water. Councilman Busenbark asked if there were elements of items that could be installed now, such as footings etc. and then hold off on the rest of the item until more funding is secured. Mayor Bird spoke in favor of staying within the initial budget and asked Mr. Baker which change order items were vital to decide on right now. Mr. Baker indicated that the sprinkler system was the main item that needed to be decided on that night. Parks supervisor, Dustin Glines, explained why he was requesting the 700 series sprinkler heads citing better output and that they were already in use in other areas in the park. Councilman Busenbark motioned to approve the change order for the 700 series sprinklers, and Councilman Cloward made an alternative motion to not accept the change order and keep the currently bid sprinklers. Councilman Aland seconded Councilman Cloward's motion to not accept the sprinkler change and a roll call vote was taken with the following result:

White: Aye  
 Baird: Aye  
 Cloward: Aye  
 Aland: Aye  
 Busenbark: Aye

The motion passed unanimously.

- f. Innovation Hub Exterior Design Approval, bid solicitation.  
 Craig Nebeker of CRS Engineers presented the final bid design for the Roosevelt Innovation Hub with the request that the Council approve sending the design out to bid. Mr. Nebeker explained that the design had been changed to just include exterior improvements to the building, including the roof and windows. Councilman White motioned to approve sending the design out to bid and was seconded by Councilman Baird. The motion passed unanimously.
- g. ~~Public Infrastructure Policy (PID) Approval~~  
 Postponed
- h. ~~Land Use Agreements/Easements~~
  - i. ~~Wills Land Easement Agreement Roosevelt City Walking Path~~  
 Postponed

i. ~~City Attorney Contract Approval~~  
Postponed

- j. Jones and DeMille Contract Approval  
Councilman Aland motioned to approve a \$12,000 contract cost increase to Jones and DeMille for the Gun Range Project (Rough Rider Shooting Complex) to come out of the gun range project budget and was seconded by Councilman Cloward. The motion passed unanimously.

k. City Buildings Discussion- Trees

City Manager, Joshua Bake, addressed the Council regarding the trees in the city parking lot describing them as, "old", "too big", and "a nuisance". Mr. Bake suggested that the trees should be removed and replaced with trees better suited to the location. Mr. Bake requested approval from the council to seek pricing information and start down the path to removing and replacing the trees. Councilman Cloward motioned to approve and was seconded by Councilman Aland. The motion passed unanimously.

l. Capital Purchase Approval

i. Brush Truck- Fire

Fire Chief Lee Rockwood requested that the Council approve the purchase of the brush truck that was proposed in the Fiscal Year 2024 budget. Mr. Rockwood explained that there was \$150,000 in budget, and any value from sale of tender truck would go toward the purchase of the brush truck. Councilman Baird motioned to approve the purchase and was seconded by Councilman Cloward. The motion passed unanimously.

ii. ~~Cargo Trailer- Fire~~  
Postponed

iii. Ammo/rifles- Police

Roosevelt City Police Lieutenant Alan Tucker requested that the Council approve the purchase of ammunition that was included in the Fiscal Year 2024 budget. Councilman Aland motioned to approve the purchase and was seconded by Councilman Cloward. The motion passed unanimously.

iv. ~~Utility vehicle gator- Parks~~  
Postponed

v. Rubber mulch- Parks

Parks Supervisor, Dustin Glines requested that the Council approve the purchase of rubber mulch for parks playgrounds. Mr. Glines explained that the rubber mulch is softer, easier to maintain and stays in place better than traditional mulch. Mr. Glines also stated that \$30,000 for this purchase had been included in the Fiscal Year 2024 Budget. Councilman White motioned to approve the purchase and was seconded by Councilman Aland. The motion passed unanimously.

vi. Mini-golf- Recreation

Recreation Director, Aaron Brown, requested that the Council approve the construction of a mini golf course at Central Park. Mr. Brown explained that the cost for a 9-hole course could range from \$60,000 to 125,000 depending on design. Mayor Bird stated that he would like to make sure that the design will weather well, and would like to know what kind of timeframe we're looking at for maintenance and replacement. Councilman Aland motioned to approve the funding contingent upon approval of a location and qualifying design and was seconded by Councilman Aland. The motion passed unanimously.

vii. Vehicle Lease- Admin

City Finance Officer, Rhonda Goodrich, explained to the Council that the City currently has vehicles leased through Unified and had leases through Bancorp that just expired. Mrs. Goodrich explained that the request was to roll those expired leases over to Unified, which would be a one year term so we can decide each year what we would like to do. Mr. Goodrich added that the price is pretty much the same and that the city attorney was currently reviewing the contract. Councilman White motioned to approve the request pending legal review of the agreement and was seconded by

Councilman Cloward. The motion passed unanimously.

- m. City Employee Fall BBQ  
Recreation Director, Aaron Brown will send open September dates for Council to review to select a date for the employee barbeque.
- n. Events invitations
  - i. Sports Complex Groundbreaking
  - ii. Central Park Shade Structure Ribbon Cutting  
City Manager, Joshua Bake informed the Council about the upcoming ribbon cutting and groundbreaking ceremony for the new playground shade structure and the Roosevelt Sports Complex.
- o. Event Approvals
  - i. Downtown Halloween  
City Manager, Joshua Bake informed the Council that Mr. Brown and Roosevelt PD had worked together to submit an application to UDOT to close down Main Street for 2 hours for this year's Trick or Treat Parade and would inform the Council when it is known if the request was approved.

13. ~~Purchase Orders & Financial Review~~  
NA

14. Capital Project Updates  
in packet.

15. ~~City Manager Report~~  
NA

16. ~~Committee Reports~~  
NA

17. ~~Items for Future Discussion~~  
NA

18. Closed Session as for the purposes listed in Utah Code 52-4-205(1)(d)

Councilman Baird motioned to enter a Closed Session as for the purposes listed in Utah Code 52-4-205(1)(d) and was seconded by Councilman Cloward. A roll call vote was taken with the following result:

White: Aye  
Baird: Aye  
Cloward: Aye  
Aland: Aye  
Busenbark: Aye

Due to the limits of the City's AV technology, Councilman Busenbark was not able to participate in the closed session remotely and as such disconnected from the meeting after his "aye" vote to enter closed session.

Councilman White motioned to return to regular session and was seconded by Councilman Aland. The motion passed unanimously, with councilmen White, Baird, Cloward, and Aland voting "aye".

19. Adjourn

At 9:18 p.m. Councilman Aland motioned to adjourn the August 15, 2023, meeting of the Roosevelt City Council and was seconded by Councilman White. The motion passed unanimously, and the meeting was adjourned.