



# ROOSEVELT *Utah*

## CITY COUNCIL MINUTES

September 21, 2021

### 1. Roll

Councilmen Don Busenbark, Dustin White, David Baird, Cody Aland, and Mayor JR Bird were present. Councilman Beau Hancock was not in attendance.

### 2. Prayer

Offered by Councilman Alland.

### 3. Public Hearings

#### a. Public Comment Period

City resident, Robert Puck spoke to Council about garbage fees. Puck suggested that it would benefit our elderly population to tie garbage fees to water usage rates because that would be more reflective of the number of people living in the home, and thus the need for garbage services. Puck also suggested that residents should be able to opt out of garbage services, citing that he only needs his garbage emptied once every 3 weeks, and is on a fixed income. Council thanked him for his input and requested his contact information in order to follow up on this matter.

#### b. FY '22 Budget Reopen and Adjustment

Councilman Busenbark noted that this agenda item was listed as "Budget FY '22- '23" when in fact it was a reopen of the current fiscal year's budget. This was noted by the recorder and has been revised in the minutes.

The Budget readjustment was presented by City Manager, Joshua Bake. The purpose of the reopen and adjustment was to eliminate errors and oversites from the previously approved budget. Updates included intergovernmental revenue minus interest, adjustments in council salaries to remedy an addition error in the previous budget, and the addition of expenses such as the July 4<sup>th</sup> celebration, which was previously omitted. Additionally, employee training and the cost of putting land-line phones back into the City Office were added to the budget. The City has also just received the first half of our ARPA funding, which was also added to the budget.

Councilman Baird made a motion to enter public hearing and was seconded by Councilman Alland. The motion passed unanimously. Seeing no comments, Councilman Baird motioned a return to regular session and was seconded by Councilman Busenbark. The motion passed unanimously, and Council returned to regular session.

**c. Clate Miller Annexation**

Deputy Recorder, Sunshine Bellon presented an Annexation Ordinance for Council Approval. Council discussed the ordinance and Councilman Busenbark made a motion to enter public hearing and was seconded by Councilman White. The motion passed unanimously. Seeing no comments, Councilman Busenbark motioned a return to regular session and was seconded by Councilman Baird. The motion passed unanimously, and Council returned to regular session.

Councilman Busenbark motioned to approve Ordinance 2021-439 and was seconded by Councilman White. The motion passed unanimously.

**d. Water Conservation Plan**

Water Conservation Plans are required to be updated and submitted to the Utah Division Of Water Resources every five years by State Bill 73-10-32. Plans must be approved in a public meeting and adopted by the governing board by December 31st, 2021. Roosevelt City's Water Source Department and Horrocks Engineers have worked together on updating the Water Conservation Plan to meet State requirements. The State has reviewed this plan and has approved it to go to a public hearing. The plan was presented to Council by City Manager, Joshua Bake. Councilman Busenbark made a motion to enter a public hearing and was seconded by Councilman Baird. The motion passed unanimously, and Council entered a public hearing. Seeing no comments, Councilman Busenbark motioned a return to regular session and was seconded by Councilman Baird. The motion passed unanimously, and Council returned to regular session. Councilman Busenbark motioned to approve the water conservation plan and was seconded by Councilman White. The motion passed unanimously, and the plan was approved.

**4. Items**

**a. Ovintiv**

The City's contract with Ovintiv is up for renewal with a rate change. The contract was presented to Council for approval. Councilman Busenbark motioned to approve the contract and was seconded by Councilman Alland. Councilman White and Mayor Bird voted aye and Councilman Baird stated a conflict of interest and abstained from voting. The contract was approved.

**b. North Crescent**

Evan from Jones and DeMille presented an alternative plan for water connections in the North Crescent area, as per the request from last council meeting. Evan explained that this new plan would enable the City to address fire flow issues, without the need for completing multiple other projects. The proposed area is outside of our annexation and water district boundaries. Councilman Busenbark made a motion in favor of honoring any connections we have already approved but recommended against making any further decisions until an agreement with Montview and Cedar view have been reached. Council discussed that the project stands to benefit the county the very most, so they need to be involved in this project. City Manager Joshua Bake requested a motion for recommendation for city staff to address water connection requests. 2/3 of the pending connection requests are within the water district boundary. Councilman Busenbark amended his motion to state that the City should proceed with updating our annexation boundary and upon completion of an agreement with

Mont Well and Cedar View, we approve water connection requests within our annexation boundary and/ or water boundary. The motion was seconded by Councilman Aland and the motion passed unanimously.

**c. Council Term Limits**

City Attorney, Grant Charles updated Council on initiative deadlines, which have passed for this election. We would have had to submitted by April 15<sup>th</sup> of this year. There is simply not time to get a Council term limits initiative in for this election. Council term limits must be voted on during a general election, and they can be voted on next year.

**d. State Street Project Update**

Brent Reynolds from Civico presented an update on the State Street project to Council and asked questions about which fiber lines are currently in use. Reynolds stated that keeping and moving lines would add additional costs to the project, but said it is important that they not disrupt any in-use lines. Additionally, the current estimate of cost is \$340,000 over budget due to the secondary water and culinary water work on the project. Removing those two items would put the project at or under budget. Reynolds requested Council decide how to move forward with the bid and project before the next City Council meeting. Reynolds also provided Council with an estimated project completion date of August 15<sup>th</sup>.

**e. Nature Park Update**

City Manager, Joshua Bake provided an update on the Nature Park project. Roosevelt City is working with the DRN to see what they would charge us to get fishing ponds. We are also looking into power lines and how they can be safely redirected out of the casting area. Councilman Baird asked what, if anything, is going to be done to stabilize the river that runs through the nature park area. Baird stated, "it is constantly eroding" and suggested the City look into stabilizing/restoring the river and gulch throughout the park and possibly into the city. Council also discussed where the water in the river and gulch come from and what fish flow water rights the City still has.

**f. Airport Min. Standards, Rules & Regulations, and FBO RFP**

Kimberly Silvester from J-U-B presented Minimum Standards, Rules and Regulations and an RFP for a fixed base operator to Council for approval. Mayor Bird acknowledged that these items had come before the Airport Board several times and had been thoroughly reviewed. councilman B made a motion to approve, seconded by Baird, approved by all.

**g. Airport J-U-B Task Order Amendment**

Kimberly Silvester from J-U-B presented an amended task order and highlighted extra tasks that have been completed to account for an increase in the not to exceed limit from \$10,000 to \$14,000. It was noted by City Manager Joshua Bake that the increase amount was already included in the amended budget. Councilman Busenbark moved to approve and was seconded by Councilman Baird. The motion passed unanimously, and the amended task order was approved.

**h. Court Security Contract**

Chief Watkins presented the Court Security Contract between Roosevelt City and Duchesne County Courts. Chief Watkins stated that the contract had been reviewed by the City Attorney, Grant Charles. Councilman White

motioned to approve the contract and was seconded by Councilman Baird. The motion passed unanimously, and the Court Security Contract was approved.

**i. City Manager Update**

City Manager, Joshua Bake informed Council that the ARPA Notice of Funding had come out with two weeks' notice, and that the City submitted grant proposals for the Nature Park, Sports Complex, Innovation Hub and Secondary Water projects. After the update, Councilman Busenbark asked Mr. Bake if the City BBQ would be able to move forward as planned. Council decided to set a date and chose Oct. 21<sup>st</sup> at 5:30 p.m. Mr. Bake will draft up invitations and get them approved by council.

**j. Council Updated**

Councilman Busenbark voiced appreciation for Parks and Rec and stated, "I appreciate how well the city is running and that people are on top of things." Councilman Busenbark also updated Council on the plans to update our contract with the Duchesne County School District, which hasn't been updated since the 80s.

Mayor Bird gave an update on the shooting range. There is still no funding, but there is a ton of community support. Mayor Bird also confirmed that a conditional use permit from before was passed along.

Councilman Aland provided an update on the Sports Complex saying there were good options moving forward for getting local businesses involved. Councilman Aland also wanted to publicly recognize the service work that took place recently in Ballard.

**Closed Session**

Councilman Busenbark motioned to enter a closed session and it was seconded by Councilman Aland. The motion passed unanimously, and Council entered a closed session.

**Regular Session Resumed at 7:40**

Councilman Aland recognized everyone who came out for the Day of Service, "it was impressive, there were 150 people, and I don't know how many tons of garbage... I just wanted to make sure they were recognized publicly."

**5. Adjourn**

Councilman Busenbark motioned to adjourn at 7:42. The motion was seconded by Councilman White. All were in favor and Council adjourned.

Further information can be obtained by contacting Rhonda Goodrich at (435) 722-5001. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during these hearings should notify Rhonda Goodrich at 255 South State Street, Roosevelt, Utah, 84066, at least three days prior to the hearing to be attended.