

7/8/15

MEMORANDUM OF UNDERSTANDING

To: Vaun Ryan, Mayor; Ryan Snow, City Manager; Roosevelt City
From: Rural Planning Group
Date: July 8, 2015
Subject: Oil Study

The purpose of this memorandum is to develop a common understanding of the services the Rural Planning Group will provide for the Uintah Basin oil study in regards to the Roosevelt City, and the responsibilities of Roosevelt City with respect to partnering in the study.

Definitions

| | | |
|------------------|--|--|
| RPG | <i>Rural Planning Group</i> | Kyle Slaughter, Shannon Ellsworth, Paul Moberly, Emily Van Allen |
| Roosevelt | <i>Person responsible for communications between Rural Planning Group and municipal leaders/community members (this could anyone designated to this project)</i> | Ryan Snow, City Manager or other designated employee |

Moving forward, the following responsibilities will be expected of Roosevelt and the Rural Planning Group:

Responsibilities

| Action | Responsible | Done by | Delivered To |
|--|-------------|------------|---------------------------|
| 1 Meet with community leaders to discuss assessment of oil industry impacts on Roosevelt | RPG | Aug. 1st | Roosevelt City for review |
| 2 Conduct analysis of oil impacts on Roosevelt, including demographics and revenue | RPG | Sept. 1st | Roosevelt City for Review |
| 3 Review analysis | Roosevelt | Sept. 10th | Roosevelt City |
| 4 Complete analysis of oil impacts considering Roosevelt recommendations | RPG | TBD | Roosevelt City |
| 5 Deliver photos, study results | RPG | TBD | RPG |
| 6 Provide other data as requested | Roosevelt | TBD | RPG |

*The intent of this MoU is to make expectations clear. Please call us with questions or concerns.

Roosevelt can expect to receive credit for participation in the study, and will have access to all completed documents. The RPG will be available for questions, concerns, or discussions which arise out of the study. Roosevelt can use the information and study results in any manner they deem valuable.

Deliverables of Study

1. Written version of the Oil Study including:
 - 1.1. An analysis of the global oil industry and Utah's place in the oil market
 - 1.2. An analysis of oil impacts on demographics, revenue, and workforce for Duchesne and Uintah County
 - 1.3. An analysis of oil impacts on demographics, revenue, and workforce for Roosevelt City
 - 1.4. Recommendations for community planning in oil country

2. Online version of the Oil Study
 - 2.1 Facts about the global, US, and Utah oil industries
 - 2.2. Uncertainties facing Utah's oil industry
 - 2.3. Recommendations for community planning in oil country

Deliverables specific to Roosevelt:

1. Photos of your community and surrounding resources
2. An analysis of oil impacts on demographics, revenue, and workforce for Roosevelt City
3. A flash drive with this information, including the photos, delivered to Roosevelt City Mayor

Please note that if Roosevelt City does not provide adequate project support, RPG will withdraw its resources from the project. If you have any questions about what any of these deliverables are, how to use them, or have an other questions, please do not hesitate to call. Thank you for your time*.

Project Team for the Rural Planning Group

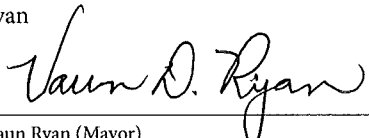
Kyle Slaughter, Paul Moberly, Shannon Ellsworth, Emily Van Allen

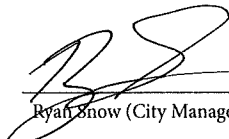
Signature _____
 Kyle Slaughter (Project Lead)

Signature _____
 Mike Hansen (Principal Consultant)

Roosevelt City Representatives

Mayor Vaun Ryan

Signature 
 Vaun Ryan (Mayor)

Signature 
 Ryan Snow (City Manager)

Call Kyle Slaughter at (801) 368-6289 if you have questions or need any assistance.

*We recommend you obtain support for participation with your city council before signing.

Next Steps:

After signing and returning this MOU, next steps for Roosevelt City include:

1. Determining if Roosevelt has any community data that is uniquely available to the city (i.e. local census, data on businesses in town, etc.
2. Determine who all from the city should be involved. The amount of time required by Roosevelt should be minimal (less than 1 hour a week average)
3. Determine if a specific day or time is best for meeting with or conference calling with the RPG

Contact between the RPG and Roosevelt will be on an as-needed basis. Please do not hesitate to call or email with questions or concerns. We look forward to working with you.

Thank you for your time,

The Rural Planning Group